

41544

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: July 29, 2014
SUBJECT: Authority to Enter into Agreement #14-903
In the matter of Architectural Services in connection with a
New Storage Building and Loading Dock, Westchester County Center,
White Plains, New York

Consultant: Tonetti Associates Architects, PC
Agreement Amount: \$99,264.00

Subconsultant Approval: Hage Engineering, PC
Damiano Barile Engineers, PC

Authority of your Honorable Board is requested to enter into an Agreement in connection with architectural services for a New Storage Building and Loading Dock, Westchester County Center, White Plains, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project is to provide additional storage space and a loading dock capable of accepting deliveries from box trucks and semi-tractor trailers at the Westchester County Center. In order to accomplish this, a new storage/loading dock building addition will be constructed at the northeast side of the County Center. The proposed exterior features of the new building will match the existing exterior features of the County Center. The interior space will be used for a loading dock transfer area as well as storage of chairs, tables and other items. The space will require interior and exterior building lighting as well as HVAC integrated into the County Center's existing system. The County Center is located within the Bronx River Reservation, which is on the National Register of Historic Places. Therefore, the new building must be designed and constructed in accordance with the United States Secretary of the Interior's Standards for the Treatment of Historic Properties. The design documents prepared by the consultant for this project shall be reviewed for historic conformance by the New York State Historic Preservation Office (SHPO) and the Westchester County Department of Planning. This new building is among several other future site and infrastructure improvements that are proposed at the County Center which includes grading, drainage, landscaping, walkways, and parking lot repaving. It shall be noted that on July 14, 2014, the Board of Legislators approved Bond Act No. 126-2014 authorizing the issuance of \$1,385,000.00 in bonds to fund design, construction management, and construction costs associated with County Center site work, including design services associated with the new storage building and loading dock. This agreement will benefit the public as it will improve the functionality and usable space of the County Center.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

On May 18, 2012, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide miscellaneous professional services for an estimated fee not-to-exceed \$100,000. The Professional Prequalification Board approved a list of nine (9) qualified firms. The list was reviewed by the Professional Selection Board on November 26, 2013, whereby three firms were selected to possibly perform said services.

By Resolution approved February 27, 2014, your Honorable Board authorized the County to negotiate with the firm of Tonetti Associates Architects, PC, 45 West 21st Street, 6th Floor, New York, New York 10010, and a proposal was submitted for architectural services for a New Storage Building and Loading Dock, Westchester County Center, White Plains, New York, for a total fee of \$99,264.00, pursuant to an approved budget.

In addition, Tonetti Associates Architects, PC, has requested the utilization of the following subconsultants: Hage Engineering, PC (Structural Engineering Design Services), 560 Broadway, New York, New York 10012; and Damiano Barile Engineers, PC (Mechanical and Electrical Engineering Design Services), 77 Tarrytown Road, White Plains, New York 10607.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Tonetti Associates Architects, PC, 45 West 21st Street, 6th Floor, New York, New York 10010, for architectural services for a New Storage Building and Loading Dock, Westchester County Center, White Plains, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$99,264.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Hage Engineering, PC (Structural Engineering Design Services), 560 Broadway, New York, New York 10012; and Damiano Barile Engineers, PC (Mechanical and Electrical Engineering Design Services), 77 Tarrytown Road, White Plains, New York 10607; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2018; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JTP/RSD/AS

Agreement No. 14-903

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
	372	42	RCC1002E	6120-01	BA #126-2014	\$ 99,264.00

Budget Funding Year(s): 2014 Start Date: 09/01/14 End Date: 12/31/18
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$99,264.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____