

41340

DATE: July 9, 2014

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to:

- a) amend Inter-Municipal Agreements (“IMAs”) with the Town of Eastchester and the City of Yonkers (the “Municipalities”) for the provision of case management services for the elderly in accordance with the Community Services for the Elderly Act, for the program period April 1, 2013 through March 31, 2014 for a total aggregate amount not-to-exceed \$85,435, in order to exercise the first of the County’s five (5) renewal options thereunder to renew the IMAs with the Municipalities for the period April 1, 2014 through March 31, 2015 in a total aggregate amount not-to-exceed \$85,435 in the individual amounts set forth in the attached Schedule “A”; and
- b) amend the IMAs with the Municipalities to add certain provision required by the New York State Office for the Aging (“NYSOFA”) concerning equal access to services, non-discrimination and concentration of services on target populations.

By resolution approved on July 11, 2013, your Honorable Board authorized the County of Westchester (the “County”), acting by and through its Department of Senior Programs and Services (the “Department”), to enter into IMAs with the Town of Eastchester and the City of Yonkers (the “Municipalities”), in a total aggregate amount not to exceed \$85,435 in State funds, in the individual amounts attached to the July 11th Resolution, pursuant to which the Municipalities would provide case management services for the elderly in accordance with the Community Services for the Elderly Act (“CSE”) Program (the “Program”), for the period beginning April 1, 2013 through March 31, 2014, with the County having sole discretion to renew each IMA for up to five (5) additional one-year terms, subject to the prior approval of your Honorable Board. The July 11th resolution also stipulated that the municipalities would contribute an aggregate total of \$36,615 in matching funds to the Program. The IMAs were subsequently executed.

The County now seeks authority to amend the IMAs with the Municipalities in order to exercise the first of its five options to renew the IMAs to provide the Program services for a total aggregate amount not to exceed \$85,435 in State funds, in the individual amounts set forth in the attached Schedule “A”, for the program period April 1, 2014 through March 31, 2015. The Municipalities shall contribute an aggregate total of \$36,615 in matching funds to the Program.

Authority is also requested to amend the IMAs with the municipalities to add certain provisions required by NYSOFA concerning equal access to services, non-discrimination and concentration of services on target populations. By way of background, on July 17, 2012 NYSOFA issued its revised Equal Access and Targeting Policy (12-PI-08) clarifying the responsibilities of New York State's Aging Network Providers under federal and state laws regarding equal access to services and nondiscrimination in serving all cohorts of New York's older adults and caregivers. The program Instruction also addressed the federal and state requirements for targeting activities to reach those unserved and underserved groups that are in greatest social and/or economic need. The Area Agencies on Aging ("AAAs") were instructed that they are responsible for requiring all aging service providers under their respective planning and service area to comply with requirements for equal access (including language accessibility), nondiscrimination and concentration of services on target populations as required in the Older Americans Act (OAA), NYS regulations, other relevant laws, and NYSOFA policies. The AAAs were further instructed to include these requirements in each agreement made with such providers (OAA §306[a][4][A]) and to specify how the provider intends to meet specific objectives for satisfying the service needs of, and providing services to, low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas (OAA §306[a][4][A]).

Pursuant to Act No. 79-2014 The Westchester County Board of Legislators (the "BOL") authorized the County to enter into IMAs with local municipalities including the two Municipalities for the provision of CSE services.

Except as specifically amended hereby, all remaining terms and conditions set forth in the IMAs with the Municipalities shall remain the same; and be it further

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER, WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend inter-municipal agreements (the "IMAs") with the Town of Eastchester and the City of Yonkers (the "Municipalities"), for the provision of case management services in accordance with the Community Services for the Elderly Act program, for the program period April 1, 2013 through March 31, 2014 in the total aggregate amount not-to-exceed \$85,435 with the County having sole discretion to renew each IMA for up to five (5) additional one-year terms, in order to exercise the first of the County's five (5) options to renew the IMAs with the Municipalities for the program period April 1, 2014 through March 31, 2015 in the total aggregate amount not-to-exceed \$85,435, in the individual amounts set forth in the attached Schedule "A"; and be it further

RESOLVED, that the County is hereby further authorized to amend the IMAs with the Municipalities to add certain provisions as required by the New York State Office for the Aging ("NYSOFA") concerning equal access to services, non-discrimination and concentration of services on target populations; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the IMAs with the Municipalities shall remain the same; and be it further

RESOLVED that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreements:	\$85,435
First Amendments:	<u>\$85,435</u>
TOTAL	<u>\$170,870</u>

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Charged	263	85	047P	4380	T-047	\$85,435

Budget Funding Year(s) 2014-2015 Start Date 4/1/14 End Date 3/31/15
 (must match resolution)

Funding Source	Tax Dollars	<u>\$0</u>
	State Aid	<u>\$85,435</u>
<u>\$85,435</u>	Federal Aid	<u>\$0</u>

(must match resolution)

Other

\$0

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Schedule "A"

CSE Case Management Services

<u>MUNICIPALITY</u>	<u>NOT TO EXCEED STATE FUNDS</u>	<u>MUNICIPALITY MATCH</u>	<u>GROSS</u>
Town of Eastchester	\$29,860	\$12,797	\$42,657
City of Yonkers	<u>55,575</u>	<u>23,818</u>	<u>79,393</u>
TOTAL	\$85,435	\$36,615	\$122,050

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