



**Robert P. Astorino**  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

Philippe Gille  
First Deputy Commissioner

**40936**

DATE: June 26, 2014

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner, Department of Social Services

Mary Mahon,  
Director of Real Estate

SUBJECT: Resolution authorizing the County of Westchester to enter into a five-year Lease with the Village of Scarsdale for a one-family home located at 2 Drake Road, Scarsdale, New York for the term May 1, 2014 through April 30, 2019.

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Authority is requested for the County to enter into a Lease with the Village of Scarsdale ("Scarsdale") of a one-family home located at 2 Drake Road, Scarsdale, New York for use by the County as transitional or long-term housing for homeless families, for a five year term commencing May 1, 2014 through April 30, 2019 and terminable at the option of the County, at an annual rent of \$5,112 which represents the annualized monthly shelter allowance approved by the New York State Office of Temporary and Disability Assistance. The County will be paying \$400 toward the annual cost of hazard insurance for the Property (the "Lease"). The prior lease for the Property expired on April 30, 2014. Because the family currently residing at the Property is from the Philippines with special needs children and does not meet eligibility requirements to receive federal or state assistance, Scarsdale has waived the rent for the first year of the Lease from May 1, 2014 through April 30, 2015. The proposed Lease will permit Scarsdale to continue to waive the rent in the future upon prior written notice to the County. The County has engaged, and will continue to engage, Westhab, Inc. to provide property management services for the Property.

The proposed Lease is exempt from the Westchester County Procurement Policy pursuant to Section 3(b) of the Policy as it is a lease of real property.

The public purpose of the proposed Lease is to provide continued emergency housing and supportive services to homeless and needy families.

The goal and objective of the agreement is to improve the quality of life of the homeless population in Westchester County by providing transitional or long-term housing, addressing individual and family barriers to employment as well as assisting in transitioning to permanent housing when applicable. The proposed Lease is in the best interests of the County in terms of public health and safety of the targeted population. These goals and objectives are in the County's best interests in terms of fiscal responsibility as the Village of Scarsdale has waived the rent for the first year of the Lease term.

Accordingly, your Honorable Board's approval of the attached resolution is respectfully recommended.

KMM/DI

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/11/2019  
DANIELA VIEIRA SECRETARY

## R E S O L U T I O N

Upon a communication from the Commissioner of the Department of Social Services, and the Director of Real Estate, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into a Lease Agreement with the Village of Scarsdale (“Scarsdale”) for a one-family home located at 2 Drake Road, Scarsdale, New York (the “Property”) with an annual rent of \$5,112, plus \$400 which represents the annual cost of hazard insurance for the Property, for the term May 1, 2014 through April 30, 2019 (the “Lease”); and be it further

**RESOLVED**, that the first year of rent for the period from May 1, 2014 through April 30, 2015 has been waived by Scarsdale and Lease will permit Scarsdale to continue to waive the rent in the future upon prior written notice to the County; and be it further

**RESOLVED**, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2014	101	22	8900	5850	-----	\$267
2015	101	22	8900	5850	-----	\$3,808
2016	101	22	8900	5850	-----	\$5,512
2017	101	22	8900	5850	-----	\$5,512
2018	101	22	8900	5850	-----	\$5,512
2019	101	22	8900	5850	-----	\$1,837

Budget Funding Year(s): 2014 - 2019      Start Date: 5/1/14      End Date: 4/30/19

(Must match resolution)

Funding Source

Tax Dollars: 1%

State Aid: 0%

\$ 22,448

Federal Aid: 99%

(must match resolution)

Other: