

40751

**TO:** Board of Acquisition and Contract

**FROM:** Jay T. Pisco, PE  
Commissioner of Public Works and Transportation

**DATE:** June 10, 2014

**SUBJECT:** Authority to Enter into Agreement #14-928 in the matter of Technical Services  
In connection with Security Infrastructure Upgrades, Westchester County Airport,  
Towns of Harrison and North Castle and Village of Rye Brook, New York

**Consultant:** ITG Larson, Inc. (WBE)  
**Agreement Amount:** \$45,000.00

Authority of your Honorable Board is requested to enter into an Agreement with a consultant to provide technical services associated with Security Infrastructure Upgrades, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. For technical services, the consultant shall review the existing systems, coordinate with airport personnel to address infrastructure requirements, develop solutions for implementation, and assist in commissioning efforts.

The objective of this project is to provide security infrastructure upgrades at the Westchester County Airport. These upgrades will consolidate the fiber infrastructure installed approximately ten years ago and will bring Ethernet connectivity to various areas of the Airport, to which there currently is no 10/100/1000 Mb/s connection. This project will do away with the failing older multi-mode fiber and make the infrastructure compatible with single-mode transmission as well as upgrade and modernize CCTV, Access Control, and IP Intercom backbone. This project will implement the most cost-effective and environmentally compliant technologies available. This agreement will benefit the public as it ensures continued security of Airport passengers and employees, thereby addressing the County Executive's priority area of Safety and Security.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of tasks.

In accordance with Section 5(b) of the Westchester County Procurement Policy, on May 15, 2014 the Department of Public Works and Transportation solicited written quotations via e-mail from three (3) firms that customarily provide the required technical services. The following quotations were received:

<u>Firm</u>	<u>Price Quotation</u>	<u>M/WBE</u>
ITG Larson, Inc.	\$45,000.00	WBE
Stratagem Security, Inc.	\$54,099.98	N/A
Advanced Electronic Solutions, Inc.	\$55,490.00	N/A

**Board of Acquisition and Contract  
Agreement No. 14-928  
Security Infrastructure Upgrades  
Westchester County Airport  
Towns of Harrison and North Castle and Village of Rye Brook, New York  
ITG Larson, Inc.  
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After evaluating the quotations offered, and based on technical merit and net cost, ITG Larson, Inc., 155 Lafayette Avenue, White Plains, New York 10603, was selected as the most advantageous firm to perform the required technical services pursuant to Section 5(c) of the Westchester County Procurement Policy. The County shall pay ITG Larson, Inc. an amount not-to-exceed \$45,000.00, pursuant to an approved fee proposal, for the services to be rendered under the Agreement, pursuant to an approved budget, which represents the best possible contract for the County. The term of the Agreement shall be one year, August 1, 2014 through July 31, 2015.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund, and will not impact the County tax levy.

The proposed has been reviewed and is judged to be responsive to the task at hand.

I recommend adoption of the attached proposed Resolution.

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of ITG Larson, Inc., 155 Lafayette Avenue, White Plains, New York 10603, for technical services associated with Security Infrastructure Upgrades, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. For technical services, the consultant shall review the existing systems, coordinate with airport personnel to address infrastructure requirements, develop solutions for implementation, and assist in commissioning efforts; and be it further

RESOLVED, that for services rendered pursuant to an approved fee proposal, a total compensation not-to-exceed \$45,000.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the term of the Agreement shall be one year, August 1, 2014 through July 31, 2015; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JTP/JM/AS

Agreement No. 14-928

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
161	44	4110	4310		\$ 45,000.00

Budget Funding Year(s): 2014-2015 Start Date: 08/01/14 End Date: 07/31/15  
 (must match resolution)

Funding Source: Tax Dollars: \_\_\_\_\_ Contractor Federal I.D. No./  
 State Aid: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
\$45,000.00 Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other: 100% Airport Special Revenue Fund Encumbrance No.: \_\_\_\_\_