

40136

DATE: April 25, 2014

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: 1) Authority to renew an Agreement with Rye Interfaith Housing Corporation, Inc. to provide Supportive Services Transportation under Title III-B of the Older Americans Act for a total amount not to exceed \$4,147, for the period January 1, 2014 through December 31, 2014; and

2) Authority to add certain provisions to the renewed Agreement that are required by the New York State Office for the Aging (“NYSOFA”) concerning equal access to services, non-discrimination and concentration of services on target populations, and to delete in its entirety the 2013 Recipient Characteristics Definitions contained in Schedule “A” page 6 of the Agreement and replacing them with the 2014 Recipient Characteristics Definitions

Pursuant to a resolution approved on July 11, 2013, your Honorable board authorized the County of Westchester, acting by and through the Department of Senior Programs and Services (the “Department”), to enter into agreements (the “Agreements”) with Rye Interfaith Housing Corporation, Inc., Volunteer Service Bureau of Westchester Inc. d/b/a The Volunteer Center of United Way and Westchester Community Opportunity Program, Inc. (the “Contractors”) for the purpose of providing Supportive Services Transportation under Title III-B of the Older Americans Act (the “Programs”) in a total aggregate amount not to exceed \$29,800 (comprised of Federal, County and Contractor matching funds) for the period January 1, 2013 through December 31, 2013, with the County’s option to renew the Agreements with the Contractors for up to five (5) additional one-year periods on the same terms and conditions as the initial term.

For the year 2014, the Department is seeking approval to exercise the first of its five options to renew its Agreement with Rye Interfaith Housing Corporation, Inc. (“RIHC”) also (the “Contractor”) for a total amount not to exceed \$4,147, comprised of \$3,732 in Federal funds and \$415 in Contractor matching funds to the Program for the period January 1, 2014 through December 31, 2014. Under the Supportive Services Program, RIHC will provide vouchers to eligible seniors to reduce the cost of taxis for door-to-door transportation. It should be noted that the service provided by the Volunteer Service Bureau is being funded under a different source for 2014, so it is not necessary to renew the Agreement under the IIIB grant. The Agreement with Westchester Community Opportunity Program, Inc. may be renewed under a separate resolution submitted at a later date.

The renewal of this Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)xix thereof. However, it is subject to the Federal Common Grant Rules. As such, an RFP was done in 2013 for the procurement of the Program services. The Federal Common

Grant Rules also require grantees to conduct a price analysis prior to recommending a renewal of the Agreement. As a result, the Department performed a price analysis prior to recommending the renewal of the RIHC agreement. Based on its review of the marketplace during the price analysis, the Department determined that the RIHC Taxi Voucher Program is the only program of its kind in Westchester County. Essentially, RIHC provides taxi vouchers to the low income elderly residing at Rye Manor (senior housing) and the participants of Rye Recreation's Department of Senior Programs for use by the low income senior community in Rye and the surrounding areas worth \$4.00 per trip. The senior must make up the difference in price in the cost of the fare. The senior may choose from the list of participating taxi companies (that have agreed to honor the \$4.00 vouchers) for a 50% reduction in local trips (average \$8.00 per local trip).

Authority is also requested to add certain provisions to the renewal RIHC Agreement as required by NYSOFA concerning equal access to services, non-discrimination and concentration of services on target populations. By way of background, on July 17, 2012 NYSOFA issued its revised Equal Access and Targeting Policy (12-PI-08) clarifying the responsibilities of New York State's Aging Network Providers under federal and state laws regarding equal access to services and nondiscrimination in serving all cohorts of New York's older adults and caregivers. The program Instruction also addressed the federal and state requirements for targeting activities to reach those unserved and underserved groups that are in greatest social and/or economic need. The Area Agencies on Aging ("AAAs") were instructed that they are responsible for requiring all aging service providers under their respective planning and service area to comply with requirements for equal access (including language accessibility), nondiscrimination and concentration of services on target populations as required in the Older Americans Act (OAA), NYS regulations, other relevant laws, and NYSOFA policies. The AAAs were further instructed to include these requirements in each agreement made with such providers (OAA §306[a][4][A]) and to specify how the provider intends to meet specific objectives for satisfying the service needs of, and providing services to, low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas (OAA §306[a][4][A]). Accordingly, these requirements will be added to the Amendment in the form of an appendix.

Authority is further requested to replace the 2013 Recipient Characteristics and Definitions on page 6 of Schedule A in the original agreement with the 2014 Recipient Characteristics and Definitions page 6 with updated Poverty Guidelines.

The Department believes it would be in the best interests of the County for your Honorable Board to renew this agreement with RIHC as it has already successfully implemented this Program.

Except as specifically revised hereunder, all remaining terms and conditions of the Agreement shall remain in full force and effect.

Accordingly, I recommend adoption of the proposed resolution.

MC/dm

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to exercise the first of its five options to renew its Agreement (the "Agreement") with Rye Interfaith Housing Corporation, Inc., ("RIHC") also (the "Contractor") for the purpose of providing Supportive Services Transportation under Title III-B of the Older Americans Act (the Program) whereby the Contractor will provide vouchers to eligible seniors to reduce the cost of taxis for door-to-door transportation for a total amount not to exceed \$4,147, comprised of \$3,732 in Federal funds, and \$415 in Contractor matching funds, for the period January 1, 2014 through December 31, 2014; and be it further

RESOLVED, that the County is hereby further authorized to add certain provisions to the renewal Agreement with the Contractor as required by the New York State Office for the Aging ("NYSOFA") concerning equal access to services, non-discrimination and concentration of services on target populations; and be it further

RESOLVED, that the County is hereby further authorized to amend the Agreement with the Contractor to delete in its entirety the 2013 Recipient Characteristics Definitions contained in Schedule "A", page 6 of the Agreement and replacing them with the 2014 Recipient Characteristics Definitions ; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be charged	Fund	Department	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	686P	4380	T686	\$3,732.00
N/A	N/A	N/A	N/A	N/A	N/A	\$415.00
Budget Funding Year(s) (must match resolution)	2014		Start Date	1/1/14	End Date	12/31/14
Funding Source	Tax Dollars		\$ _____			
	State Aid		\$0			
\$4,147.00 (must match resolution)	Federal Aid		\$3,732.00			
	Other		\$415.00			