



Robert P. Astorino
County Executive

Michael B. Kaplowitz
Chairman

39688

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Robin Schlaff
Director, Office for Women
Hon. Michael B. Kaplowitz, Chairman
Westchester County Board of Legislators

DATE: April 14, 2014

SUBJECT: Authority to enter into an agreement with Hope's Door, Inc. to provide case management services for non-residential domestic violence programs, for a term commencing January 1, 2014 and continuing through December 31, 2014, for an amount not-to-exceed \$50,000.

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement (the "Agreement") with Hope's Door, Inc. ("Hope's Door"), pursuant to which Hope's Door will provide case management services for non-residential domestic violence programs, for a term commencing January 1, 2014 and continuing through December 31, 2014, for an amount not-to-exceed Fifty Thousand Dollars (\$50,000.00), payable quarterly, pursuant to an approved budget.

The proposed Agreement will serve a public purpose by supporting state-mandated non-residential domestic violence services for victims of domestic violence. Non-residential domestic violence services enable victims to become safe and independent and to avoid returning to their abusers or becoming dependent on public assistance.

The goals and objectives of the proposed Agreement are for Hope's Door to provide case management services for non-residential domestic violence programs and overall management of program statistics and evaluation, contract development and reporting, program development and ensuring compliance with performance measures.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Office for Women, which will be responsible for monitoring Hope's Door's performance by means of site visits, as well as Hope's Door's quarterly statistics and narratives. The effectiveness these services will be determined by surveys completed by Hope's Door's clients.

Please be advised that Section 459-c of the New York Social Services Law directs social services districts, such as the County, to offer and provide non-residential services to victims of domestic violence, whether eligible or ineligible for public assistance. Non-residential services programs must have the ability to provide the following services:

- 1.) Information and Referral services
- 2.) Advocacy
- 3.) Counseling
- 4.) Community education and outreach activities
- 5.) Hotline services

The procurement for case management services is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(viii), which exempts contracts with "agencies engaging healthcare workers."

RESOLUTION

Upon a communication from the Director of the Office for Women and the Chairman of the Westchester County Board of Legislators, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to enter into an agreement (the "Agreement") with Hope's Door, Inc. ("Hope's Door"), pursuant to which Hope's Door will provide case management services for non-residential domestic violence programs, for a term commencing January 1, 2014 and continuing through December 31, 2014, for an amount not-to-exceed Fifty Thousand Dollars (\$50,000.00), payable quarterly, pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
101	52	2508	5100	N/A	\$25,000	2014
263	11	111L	4380	T111	\$25,000	2014

Budget Funding Year(s) 2014 Start Date: 1/1/2014 End Date: 12/31/2014
 (must match resolution)

\$50,000
 (must match resolution)

Funding Source: Tax Dollars \$50,000
 State Aid _____
 Federal Aid _____
 Other _____