



Westchester Community College

State University of New York

39595

TO: Board of Acquisition and Contract

FROM: Dr. John F. M. Flynn
Interim President, Westchester Community College

DATE: April 7, 2014

SUBJECT: Resolution to Award to the Low Bidder
Contract No. WCC-14-618
Facility Wide HVAC Maintenance
Westchester Community College
Westchester County, New York
Contractor: Unity Mechanical Corp
Amount: \$718,785.00

Subcontractor(s): N/A

On March 19, 2014 one (1) bid was received and opened for Contract No. WCC-14-618, Facility Wide HVAC Maintenance, Westchester Community College, Westchester County, New York.

Only one (1) contractor submitted a bid due to the workload and force requirements required to perform the service. The College canvassed potential bidders throughout the tri-state area who were capable of performing the required tasks. The project was advertised in the Journal News (throughout Westchester) and placed out to bid. A total of two (2) contractors received plans and specifications with only one bid received. The facility wide maintenance is required to keep the HVAC equipment operating at full capacity.

The bids were reviewed by the Department and it was determined that Unity Mechanical Corp submitted the low bid in the amount of \$718,785.00

The low bidder has been investigated and it has been found that Unity Mechanical Corp.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget

It is my recommendation that Contract WCC-14-618 be awarded to Unity Mechanical Corp in the amount of \$718,785.00 subject to appropriation.

This Department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

RESOLUTION

CONTRACT NO. WCC-14-618

Upon communication from the Interim President, Westchester Community College be it

RESOLVED, that Contract No. WCC-14-618 for Facility Wide HVAC Maintenance, Westchester Community College, Westchester County, New York be and is hereby awarded to the low bidder, Unity Mechanical Corp, 11 Bill Horton Way, Wappinger Falls, NY 12590 in the amount of \$718,785.00; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Agency	Capital Project or Org	Object/ Sub Object	Trust Account	Activity	Dollars
WCC FY 13-14	010	34	0240	440801			\$59,898.75
WCC FY 14-15	010	34	0240	440801			\$239,595.00
WCC FY 15-16	010	34	0240	440801			\$239,595.00
WCC FY 16-17	010	34	0240	440801			\$179,696.25

Budget Funding Year(s) 2013/2017 **Start Date:** June 1, 2014 **End Date:** May 31, 2017
(must match resolution)

Funding Source: Tax Dollars \$165,320.55

Contractor Federal I.D. No./ Social Security No.: _____

State Aid \$194,071.95

\$718,785.00
(must match resolution)

Federal Aid _____

Vendor No.: _____

Other \$359,392.50

Encumbrance No.: _____