

39585

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation

DATE: April 8, 2014

SUBJECT: Authority to Enter into Agreement #14-902
In the matter of Engineering Services in connection with the Relocation of Hastings Forcemain,
North Yonkers Sanitary Sewer District, Hastings-on-Hudson, New York

Consultant: Dolph Rotfeld Engineering, PC
Agreement Amount: \$66,000.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with engineering services for the Relocation of Hastings Forcemain, North Yonkers Sanitary Sewer District, Hastings-on-Hudson, New York. The consultant shall provide construction administration services associated with this project. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment. In addition, the consultant shall provide land surveying and property appraisals as required for obtaining permanent and temporary construction easements.

The objective of this project will be to relocate a County-owned forcemain in the Village of Hastings-on-Hudson. Approximately five hundred forty-five (545) linear feet of the eight (8) inch forcemain must be relocated west of its present location. The forcemain must be relocated because Metro-North Railroad has expanded the Hastings-on-Hudson station platform which has impeded access to the forcemain. Without the relocation, the Westchester County Department of Environmental Facilities ("WCDEF") cannot access the forcemain to perform repairs or maintenance. Thus, in the event of a break or other emergency, sewage could flow directly into the nearby Hudson River. This work is necessary to provide improved sanitary facilities that are in compliance with all applicable regulations. This project will implement the most cost-effective and environmentally compliant technologies available. This agreement will benefit the public as it ensures improved access to this section of forcemain, enabling WCDEF in conducting its basic mission of providing wastewater treatment and maintaining water quality, thereby promoting public health policies and laws.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

On May 18, 2012, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide miscellaneous professional services for an estimated fee not-to-exceed \$100,000. The Professional Prequalification Board approved a list of twenty-two (22) qualified firms. The list was reviewed by the Professional Selection Board on November 26, 2013, whereby three firms were selected to possibly perform said services.

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Relocation of Hastings Forcemain
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Dolph Rotfeld Engineering, PC
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By Resolution approved February 20, 2014, your Honorable Board authorized the County to negotiate with the firm of Dolph Rotfeld Engineering, PC, 200 White Plains Road, Tarrytown, New York 10591, and a proposal was submitted for engineering services for the Relocation of Hastings Forcemain, North Yonkers Sanitary Sewer District, Hastings-on-Hudson, New York, for a total fee of \$60,000.00, pursuant to an approved budget.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Dolph Rotfeld Engineering, PC, 200 White Plains Road, Tarrytown, New York 10591, for engineering services for the Relocation of Hastings Forcemain, North Yonkers Sanitary Sewer District, Hastings-on-Hudson, New York. The consultant shall provide construction administration services associated with this project. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment. In addition, the consultant shall provide land surveying and property appraisals as required for obtaining permanent and temporary construction easements; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$60,000.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2018; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JTP/LR/AS

Agreement No. 14-902

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	322	60	SNY2000I	6120-05		\$ 60,000.00

Budget Funding Year(s): 2014 Start Date: 05/30/14 End Date: 12/31/18
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$60,000.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____