

39377

DATE: April 1, 2014

TO: Board of Acquisition and Contract

FROM: John B. McCaffrey, Chief Information Officer
Department of Information Technology

RE: AUTHORITY TO AMEND AN AGREEMENT (IT-1171) WITH CGI TECHNOLOGIES AND SOLUTIONS INC. IN ORDER TO EXTEND THE TERM TWO YEARS TO A NEW TERMINATION DATE OF FEBRUARY 7, 2016

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- By a resolution approved on August 19, 2010, your Honorable Board authorized the County to enter into an agreement (IT-1171) with CGI Technologies and Solutions, Inc. ("CGI") to upgrade the County's AMS Advantage financial, budget and human resources software systems. These systems form the core of the County's financial and human resources management capabilities, including the following: payroll; tracking employee benefits and deductions; purchasing and related controls; administrative compliance with civil service law requirements; accounting; budgets; bank transactions; record keeping and vendor payments. IT-1171 was subsequently executed.
 - The Department of Information Technology (the "Department") now requires additional time to complete the original system upgrade beyond the term originally provided for in IT-1171, in order to:
 - 1.) Set up disaster recovery system
 - 2.) Provide for data archiving and restoring
 - 3.) Tune the applications to make sure they are used at optimum capacity
 - Accordingly, the Department now comes before your Honorable Board requesting authority to amend IT-1171 in order to extend the term of the agreement to a new termination date of February 7, 2016 to allow for completion of the original system upgrades.
 - Except as specifically amended hereby, all terms and conditions of IT-1171 will remain the same and in full force and effect.
 - The public purpose for this agreement is that the project will maintain an efficient and cost effective way of performing the mandatory government function of payroll, human resources management, accounting, budgeting and civil service enforcement. County government could not run without these functions. Completing the upgrade of these systems will allow for optimal performance in cost and efficiency.
 - The goal and objective for the requested amendment is to provide efficient computer systems in the areas of Finance, Human Resources Management and Budget. This project will provide a disaster recovery solution for these applications. This capability is needed for these important applications as was indicated by the county auditors in their report.

- Services provided for in this contract will continually be monitored by DoIT staff in conjunction with staff from the Departments of Finance, Human Resources and the Budget Office to be sure the system is operating efficiently.
- Since the AMS Advantage Financial, HRM and Budget system is proprietary to CGI and CGI does not permit any other vendors to provide these services, it is recommended that this procurement be deemed a sole source procurement pursuant to Section 9 of the Westchester County Procurement Policy.

ACTION REQUESTED:

Authorization to amend Agreement IT-1171 with CGI Technologies and Solutions Inc., having a place of business located at 11325 Random Hills Road, Fairfax, Virginia 22030, in order to extend the term of the Agreement by two (2) years to a new termination date of February 7, 2016, with all other terms and conditions of IT-1171 remaining the same.

A resolution authorizing the above-described amendment to IT-1171 is submitted herewith for your consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/14/14 - JOMARY VIERI - SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER,
DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED: that the County of Westchester is authorized to amend an agreement (IT-1171) with CGI Technologies and Solutions Inc. for the implementation of the AMS Advantage Financial, HRM and Budget version 3.8 system upgrade of the County's financial, budget and human resources management software, in order to extend the term of the agreement two (2) years to a new termination date of February 7, 2016; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that pursuant to Section 9 of the Westchester County Procurement Policy, this procurement is deemed a sole source procurement; and be it further

RESOLVED, that all other terms and conditions of the Services Agreement remain the same; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Agreement: \$ 802,000.00
This Amendment: \$ 0.00
Total: \$ 802,000.00

Agreement IT-1171
Account to be Charged/Credited:

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
311	16	BIT8A00S	6120		N/A

Budget Funding Year(s): NA Start Date: February 8, 2011 End Date: February 7, 2016

Funding Source Tax Dollars: N/A
State Aid _____
\$N/A Federal Aid _____
(must match resolution) Other _____