

39370

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.
Department of Health

DATE: March 28, 2014

RE: Authorization to enter into Agreements with Child Care Council of Westchester, Inc. and Westchester Jewish Community Services, Inc. for Respite Support Services pursuant to Article 25, Title II-A of the New York State Public Health Law for the period April 1, 2014 through March 31, 2019, payable at Rates Established by the New York State Department of Health, for a total aggregate amount not-to-exceed \$187,150.

Authority is requested by the Westchester County Department of Health (“WCDH”) to enter into agreements with Child Care Council of Westchester, Inc. and Westchester Jewish Community Services, Inc. for respite support services to eligible families who are enrolled in the Early Intervention Program, for the period April 1, 2014 through March 31, 2019, payable at rates established by the New York State Department of Health, for a total aggregate amount not-to-exceed \$187,150. Westchester County is mandated by Article 25, Title II-A of New York State Public Health Law to provide for respite services for families receiving services under the Early Intervention Program.

The WCDH issued a Request for Application (RFA) for respite services pursuant to New York State Department of Health (“NYSDOH”) requirements. RFAs were e-mailed to over 75 agencies that are approved by the NYSDOH. Responses were received from two (2) agencies listed on Attachment A, and were evaluated based on the service model and geographic need. The above named agencies were deemed to be responsive to all elements of the RFA and have the organizational capacity to satisfy expected family respite needs throughout the County based on current service demand.

These agreements will promote the public health and welfare of Westchester County’s children with special needs by ensuring their safety and security by providing temporary relief for families who are eligible to receive respite services.

The goals and objectives of these agreements are to:

- Provide temporary relief for parents and guardians who are overwhelmed in caring for an infant or toddler with intensive medical needs and may also lack any informal support systems to assist them.
- Prevent possible child abuse and neglect from the overwhelming challenges of caring for a child with special needs.

Continuation of this program is important to ensure that family caregivers are given relief from caring for children with special needs which will ensure their continued well being. Approximately 100 families will require respite services on an annual basis.

The goals and objectives of these agreements will be tracked and monitored as per the providers' contractual requirements, for the provision of respite services through review of their session notes and accuracy of billing by monthly reviews of submitted documentation.

As stated previously, the above named agencies were selected as being responsive to all elements of the RFA as required by NYSDOH. Therefore, these agreements would be exempt from the Westchester County Procurement Policy under Section 3(a) xi – “any procurement made pursuant to procurement procedures provided for under any other federal or state law applicable to such procurement”.

An appropriate Resolution is attached herewith for your Honorable Board's consideration and approval.

SA/my
Attachments

APPROVED BOARD OF ACQUISITION & CONTRACTS - 04/24/2014 - PRIMARY WFA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Health, it is hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Health, is authorized to enter into agreements with Child Care Council of Westchester, Inc. and Westchester Jewish Community Services, Inc. for respite support services to eligible families who are enrolled in the Early Intervention Program pursuant to Article 25, Title II-A of the New York State Public Health Law for the period April 1, 2014 through March 31, 2019, payable at rates established by the New York State Department of Health, for a total aggregate amount not-to-exceed \$187,150; and, be it further

RESOLVED, that each of these contracts is subject to County appropriations; and, be it further

RESOLVED, that each of the contracts is subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of the contracts. Each of the contracts shall contain a provision that the County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of the State Budget or any amendments thereto, and for a reasonable period of time after such releases(s) or adoption(s) to conduct an analysis of the impacts of any State Budget on County finances. After such analysis, the County shall retain the right to either terminate the contracts or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount and/or rate to any of the above Contractors, then the Contractor(s) shall have the right to terminate the Contract upon reasonable prior written notice; and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this Resolution in the manner prescribed by law.

Department of Health
County of Westchester
10 County Center Road, 2nd Floor
White Plains, New York 10607
March 28, 2014

Original Agreement	\$
First Amendment	\$
This Amendment	\$ _____
TOTAL	\$

Agreement #

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars	
101	27	2700	4541-04		\$ 28,073	2014
101	27	2700	4541-04		\$ 37,430	2015
101	27	2700	4541-04		\$ 37,430	2016
101	27	2700	4541-04		\$ 37,430	2017
101	27	2700	4541-04		\$ 37,430	2018
101	27	2700	4541-04		\$ 9,357	2019

Budget Funding Year(s)
(must match resolution)

2014-2019 Start Date 4/01/2014 End Date 3/31/2019

Funding Source

Tax Dollars 50%
 State Aid 50%
 Federal Aid _____
 Other _____

\$ 187,150

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/24/2014 - JOMARY WOODS, SECRETARY

Attachment A

Child Care Council of Westchester, Inc.
313 Central Park Avenue
Scarsdale, New York 10583

Westchester Jewish Community Services, Inc.
845 North Broadway, Suite 2
White Plains, New York 10603

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/24/2014 - JOMARY VIEIRA, SECRETARY