

39175

DATE: March 24, 2014

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, MD
Commissioner of Health

RE: Authorization to exempt from the Westchester County Procurement Policy the procurement of a Pest Management Consultant

On June 13, 2013, your Honorable Board authorized the County, by and through its Westchester County Board of Legislators ("BOL"), to execute an agreement with Michael R. McCall (the "Consultant") for the provision of professional services to coordinate the Westchester County's ("County") pest management services, in consultation with the Westchester County Pest Management Committee ("PMC") for the term April 1, 2013 through March 31, 2014 in a not to exceed amount of \$39,960 payable monthly upon submission of an invoice for services rendered during the previous month with a County option to renew for an additional one year period on the same terms and conditions. Procurement for these services was conducted pursuant to the County Procurement Policy requirements.

The PMC is an advisory committee established by the County to develop and implement pest management policies, rules and regulations, including the County's Pesticide Reduction Law, Chapter 690, Laws of Westchester County ("Law"). Since the establishment of the PMC, a consultant has been retained to assist the PMC in its efforts to promote and monitor compliance by the County with the Law.

The PMC has recommended renewing the agreement with the Consultant for the period April 1, 2014 through March 31, 2015 by exercising the County's option to renew. However, the BOL has transferred funding for this agreement to the Westchester County Department of Health's ("WCDH") 2014 budget.

In light of the PMC's recommendation, the prior year's achievements and experience of the Consultant, and to continue the pest management reduction activities designed to protect the environment and health and safety of County employees and residents, the County, by and through its Department of Health, has determined that it would be advisable to enter into a new agreement with the Consultant for the period April 1, 2014 through March 31, 2015.

Pursuant to Section 3 (a) xxi thereof, the Westchester County Procurement Policy is not applicable to a procurement for which your Honorable Board determines by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County as stated above. It is proposed that the best interests of the County would be served by exempting from the Procurement Policy the agreement with the Consultant for pest management consultant services.

A proposed resolution to exempt the subject procurement pursuant to Section 3 (a) xxi of the Westchester County Procurement Policy is submitted herewith for your consideration.

By resolution submitted concurrently on this date, it has been requested that your Honorable Board authorize a new agreement with the Consultant for the services as described above.

/SA
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, BE IT HEREBY

RESOLVED, that pursuant to Section 3 (a) xxi of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting written quotations, is neither cost effective nor expedient and, accordingly, not in the best interests of the County in connection with the procurement of pest management consultant services for the County in consultation with the Westchester County Pest Management Committee for the period April 1, 2014 through March 31, 2015 in an amount not to exceed \$39,960.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
DOMARY WEIRA, SECRETARY