

Robert P. Astorino  
County Executive

Department of Social Services

Kevin McGuire  
Commissioner

Philippe Gille  
First Deputy Commissioner

39157

DATE: March 19, 2014  
TO: Board of Acquisition and Contract  
FROM: Kevin McGuire, Commissioner  
Department of Social Services

RE: Authority to amend a Resolution approved on January 23, 2014 authorizing the County of Westchester to enter into an Agreement with the Cornell Cooperative Extension of Westchester County to provide a Supplemental Nutrition Education Program, formerly known as the Food Stamp Nutrition Education Program, to SNAP (Supplemental Nutrition Assistance Program) eligible individuals and households in an amount not to exceed \$173,600 payable monthly pursuant to an approved budget for the term commencing October 1, 2013 and terminating September 30, 2014 in order to increase the not to exceed amount by \$83,136 from a total not to exceed amount of \$173,600 to a new total not to exceed amount of \$256,736

Through a resolution approved on January 23, 2014, your Honorable Board authorized the County of Westchester, acting through its Department of Social Services, to enter into an agreement with the Cornell Cooperative Extension of Westchester County to provide a Supplemental Nutrition Education Program to SNAP eligible individuals and households in an amount not to exceed \$173,600 payable monthly pursuant to an approved budget for the term commencing October 1, 2013 and terminating September 30, 2014.

Authority is now requested to amend the aforesaid resolution in order to increase the not to exceed amount by \$83,136 from a total not to exceed amount of \$173,600 to a new total not to exceed amount of \$256,736. This program is fully funded through the Office of Temporary and Disability Assistance (OTDA) and locally administered. There is no matching fund requirement. As a result of the recently enacted Farm Bill, funding for this Program has been increased by the U.S. Department of Agriculture's Food Nutrition Service (FNS) agency at the FFY 2014 funding level (\$256,736).

The nutrition education to be provided pursuant to this agreement will serve a **public purpose** by improving the quality of assistance made available to SNAP recipients as the program

offered by the Cornell Cooperative Extension of Westchester County allows low-income families and individuals to learn how to better manage their food resources and to meet nutritional guidelines.

**The goals and objectives** of the program offered by Cornell Cooperative Extension of Westchester County pursuant to the proposed agreement are as follows:

- 1) to provide an education program geared toward encouraging target audiences to manage food resources more effectively
- 2) to increase their consumption of grains, fruits and vegetables
- 3) to adopt safe food handling techniques and develop healthy eating practices for children and youth

The goals and objectives of this program are in the **best interests of the County in terms of public health** as the program addresses the need for healthy food practices by teaching the targeted population to better manage their SNAP benefits to buy nutritious food for themselves and their families. This program is also in the **best interests of the County regarding fiscal responsibility** in that the entire funding for this agreement is from the Office of Temporary and Disability Assistance (OTDA).

**The goals and objectives will be tracked and monitored** through reports to be provided by the Cornell Cooperative Extension of Westchester County and through the program monitoring reports to be provided by program staff. It is to be noted that the aforesaid program is State supervised and locally administered.

Cornell Cooperative Extension of Westchester County will work with low-income families and individuals and the elderly helping them to learn how to better manage their food resources. **The Department is able to report** that during the first three quarters of the 2012-13 contract period, this program served 259 low-income individuals in 92 sessions, successfully graduating 197 (76%). An additional 1,267 individuals were reached through the one-time events.

Except as specifically amended hereby, all other terms and conditions of the original resolution approved January 23, 2014 shall remain the same. The Amendment is to the resolution because the contract with the agency has not been executed.

Accordingly, the County of Westchester is requesting authorization to amend the resolution approved on January 23, 2014 for the above stated purpose.

A resolution requesting your Honorable Board's approval is attached.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the Resolution approved by your Honorable Board on January 23, 2014 authorizing the County of Westchester to enter into an agreement with the Cornell Cooperative Extension of Westchester County to provide a Supplemental Nutrition Education Program, formerly known as Food Stamp Nutrition Education Program, to SNAP (Supplemental Nutrition Assistance Program) eligible individuals and households in Westchester County in an amount not to exceed \$173,600 payable monthly pursuant to an approved budget for the term commencing October 1, 2013 and terminating September 30, 2014 is hereby amended to increase the not to exceed amount by \$83,136 from a total not to exceed amount of \$173,600 to a new total not to exceed amount of \$256,736; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the original resolution approved on January 23, 2014 shall remain the same, and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and to take such other actions necessary to effectuate the purposes hereof.

Original Resolution Amount: \$173,600  
**This Amendment:**            **\$83,136**  
 Total                                    \$256,736

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object / Sub-object	Trust Account	Dollars
263	22	290N	4380	T290	\$83,136
263	22	290N	9853	T290	\$83,136

Budget Funding Year(s): 2013 (Grant Year)    Start Date: N/A            End Date: N/A  
 (must match resolution)

Funding Source	Tax Dollars:
\$83,136 (Expense)	State Aid:
<b><u>\$83,136 (Revenue)</u></b>	Federal Aid: 100%
(must match resolution)	Other: