

39102

**TO:** Board of Acquisition and Contract

**FROM:** Jay T. Pisco, P.E.  
Commissioner of Public Works and Transportation

**DATE:** March 18, 2014

**SUBJECT:** Resolution for Authority to Advertise  
Contract No. 14-204  
Janitorial Services at District Offices  
25 Moore Avenue and 750 Washington Street  
Mount Kisco and Peekskill, New York

The 2014 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to provide janitorial services. This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining clean and sanitary conditions within County facilities, thus addressing the County Executive's priority area: Health and the Environment (HE).

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

