



Department of Emergency Services

Memorandum

39067

Date: March 12, 2014

To: The Honorable Board of Acquisition and Contract

From: John M. Cullen  
Commissioner of Emergency Services

**Re: Authority to enter into a license agreement with the Village of Rye Brook pursuant to which the County will park a motor vehicle used by the County's Cause and Origin Team on Village property for a five (5) year term with a County option to renew for an additional five (5) years**

Authorization is requested for the County of Westchester ("County"), acting by and through its Department of Emergency Services (the "Department"), to enter into a license agreement with the Village of Rye Brook ("Village") whereby the County will be permitted to park a vehicle used by the County's Cause and Origin ("C&O") Team in the rear parking lot of the Village's property located at 940 King Street, Rye Brook, New York. As consideration for the License, the County will pay One (\$1.00) Dollar and such other good and valuable consideration. The term of the License Agreement will be five (5) years commencing upon execution. The County will have an option to renew for an additional five (5) year period on notice to the Village. Both parties will have the ability to terminate the agreement on fifteen (15) days notice.

The goals and objectives of this arrangement are to enable the Department to preposition the vehicle thereby helping the C&O Team utilize its resources more efficiently. The proposed license agreement will bolster and play a vital role in local disaster preparedness capabilities and will promote the safety and general welfare of the public by enabling faster more efficient response times.

The proposed Agreement is exempt from the County's Procurement Policy pursuant to Section 3(b) thereof.

Based upon the foregoing, I most respectfully recommend approval of the attached Resolution.

JMC/TSA/ta  
Att.

## RESOLUTION

Upon a communication from the Commissioner of Emergency Services, be it hereby

**RESOLVED**, that the County of Westchester (“County”), acting by and through its Department of Emergency Services, is authorized to enter into a license agreement with the Village of Rye Brook (“Village”) whereby the County will be permitted to park a vehicle used by the County’s Cause and Origin Team in the rear parking lot of the Village’s property located at 940 King Street Rye Brook, New York, for which the County will pay One (\$1.00) Dollar and such other good and valuable consideration; and be it further

**RESOLVED**, that the term of the License Agreement will be five (5) years commencing upon execution and the County will have an option to renew for an additional five (5) year period on notice to the Village. Both parties will have the ability to terminate the agreement on fifteen (15) days notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	20	1000	4380		\$1.00

Budget Funding Year(s) 2014-2019 Start Date upon execution End Date: five years  
(must match resolution)

Funding Source Tax Dollars \$1.00  
State Aid \_\_\_\_\_  
\$1.00 Federal Aid \_\_\_\_\_  
(must match resolution) Other \_\_\_\_\_