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TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: March 4, 2014

SUBJECT: Authority for the County of Westchester to enter into an agreement with PASSUR Aerospace, Inc., to provide field condition reports for a term from March 1, 2014 through February 29, 2016, for a fee not to exceed \$74,880.00, payable at the rate of \$3,120.00 monthly. (Agreement No. WCA14003)

Authority is requested for the County of Westchester (the "County") to enter into an agreement with PASSUR Aerospace, Inc. ("PASSUR"), 1 Landmark Square, Stamford, Connecticut 06901, to provide field condition reports to airlines at the Westchester County Airport for a term March 1, 2014 through February 29, 2016, for a fee not to exceed \$74,880.00, payable at the rate of \$3,120.00 monthly.

PASSUR will provide critical real-time operations information regarding Westchester County Airport to the County, airlines, corporate tenants and the light general aviation community. PASSUR's system will track airfield conditions, terminal/landside conditions, runway/braking conditions, TSA security issues, severe weather conditions, airline schedule changes, gate management information, and construction. This information will help avoid flight delays and promote flight safety, among other things.

PASSUR is the only company that provides aircraft operational data through the use of a company-owned network of Passive Surveillance Radar (over 90 currently installed across the United States, Canada, Europe and Asia) including at the Westchester County Airport. The radar data is then integrated with additional aviation data sets to create a single, standardized source of complete, accurate and timely information that feeds the PASSUR OPSnet Field Condition Report Software. PASSUR is the only company which offers the PASSUR OPSnet software program.

Therefore, I recommend to your Honorable Board that this procurement be treated as a sole source procurement pursuant to Section 9 of the Westchester County Procurement Policy and Procedures.

This service will benefit the traveling public by reducing flight delays and increasing the efficiency of the Airport in serving both commercial and general aviation. The goal and objective is to reduce delays for Airport users by providing accurate and timely information.

Payment for this agreement will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy

Accordingly, I recommend approval of the attached proposed Resolution.

RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby:

RESOLVED, that the County of Westchester (the "County") is authorized to enter into an agreement with PASSUR Aerospace, Inc. ("PASSUR"), 1 Landmark Square, Stamford, Connecticut 06901, to provide field condition reports to airlines at the Westchester County Airport for a term from March 1, 2014 through February 29, 2016, for a fee not to exceed \$74,880.00, payable at the rate of \$3,120.00 monthly; and be it further

RESOLVED, that this procurement is deemed to be a sole source procurement pursuant to Section 9 of the Westchester County Procurement Policy and Procedures; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to execute such documents and take such actions as may be necessary and appropriate to effect the purposes hereof.

Agreement No. WCA14003

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380-01		\$34,320.00 Year 2014
	161	44	4110	4380-01		\$37,440.00 Year 2015
	161	44	4110	4380-01		\$ 3,120.00 Year 2016

Budget Funding Year(s) 2014-2016 Start Date 03/01/2014 End Date 02/29/2016
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
 Federal Aid _____
\$74,880.00
 (must match resolution) Other Airport Special Revenue Fund