

**38653**

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.  
Commissioner of Public Works and Transportation

Evan Latainer  
Office for Disabled

DATE: February 25, 2014

SUBJECT: Resolution authorizing the County of Westchester to enter into Contract No. DOTOP03-14 with Corporate Transportation Group, Ltd. to provide Innovative For Hire Car Services under the County's Bee-Line Paratransit Program for the period May 1, 2014 through December 31, 2014 for an amount not to exceed \$1,100,000.00, subject to appropriations, with the County's option to extend the contract for the 2015 calendar year

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The 2014 Operating Budget contains funds for the above referenced project.

The Americans with Disabilities Act (the "ADA") mandates Westchester County provide Paratransit services for people whose disabilities prevent them from using fixed route buses. The County meets this obligation through its Paratransit Program which has been in existence since 1983. The County contracts with Suburban Paratransit Service, Inc. to provide these services. In an effort to promote fiscal responsibility and provide additional alternatives for customers of the Paratransit Program while reducing overall costs of the program, the County implemented a Taxi Pilot Program in several cities within the County. Paratransit customers within these cities may choose to utilize taxi service rather than utilize the larger vehicles provided by Suburban Paratransit Service, Inc. under the Paratransit Program. The taxi programs have been successful and have resulted in cost savings.

In a continuing effort to increase efficiency and reduce the costs of the Paratransit Program, the County issued an RFP in April, 2013 to contract with a firm to provide For Hire Car Services as an innovative part of its Paratransit Program. In lieu of utilizing larger buses and Paratransit vans provided by Suburban, or taxis provided through a cab company, the For Hire Car Service would be utilized to transport certain Paratransit customers more efficiently.

Two (2) proposals were received in response to the RFP. The proposals were evaluated by County staff from the Department of Public Works and Transportation, the Office for the Disabled, the Department of Budget and the Westchester County Taxi and Limousine Commission. The proposals were ranked in the following order:

1. Corporate Transportation Group, Ltd.
2. Always East Transportation Inc.

Corporate Transportation Group, Ltd. ("CTG") was found to offer the lowest net cost and its experience was investigated and found to be satisfactory. In an effort to transition smoothly into the For Hire Car Service, the County has reduced the original number of projected rides. After extensive negotiations regarding the lower volume of work, CTG has agreed to accept payment of \$34.00 per trip for 2014, which is consistent with the price originally provided by CTG. It is also anticipated that approximately \$320,000.00 in savings will be

realized as a result of this initiative. The County has the option of extending the agreement through the 2015 calendar year at a cost of \$36.00 per trip.

This contract is in the public's best interest because it will provide a cost effective and more efficient alternative to traditional Paratransit for ambulatory citizens, thus addressing the County Executive's priority area: Fiscal Responsibility (FR).

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This resolution has been reviewed by the Law Department.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/27/2014 - JOMARY VIEIRA, SECRETARY

# RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation and the Director for the Office for Disabled, be it hereby:

**RESOLVED**, that the County of Westchester is hereby authorized to enter into Contract No. DOTOP03-14 with Corporate Transportation Group, Ltd. to provide innovative For Hire Car Services for the County's Bee-Line Paratransit Program for the period May 1, 2014 through December 31, 2014 for an amount not to exceed \$1,100,000.00 to be paid at the following rates

Year 2014      \$34.00 per trip; and be it further

**RESOLVED**, that the County shall have the option of extending the agreement under the same terms and conditions for the year 2015 at the rate of \$36.00 per trip; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized to execute any and all instruments and take all actions necessary to accomplish the purpose hereof.

Agreement No. DOTOP03-14

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	44	2100	4925		\$1,100,000.00 (2014)

Budget Funding Year(s) 2014      Start Date May 1, 2014      End Date December 31, 2014  
(must match resolution)

Funding Source:      Tax Dollars      \$1,100,000.00

                                 State Aid      \_\_\_\_\_

\$1,100,000.00      Federal Aid      \_\_\_\_\_  
(must match resolution)

                                 Other      \_\_\_\_\_