



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

Philippe Gille  
First Deputy Commissioner

**38590**

To: Board of Acquisition and Contract

From: Kevin M. McGuire  
Commissioner of Social Services

Date: February 20, 2014

Re: **Authority for the County to enter into an agreement with Family Ties of Westchester, Inc., to provide intensive case management services for Department of Social Services Customers, for the term March 1, 2014 through February 28, 2017 in the total amount not to exceed \$974,227 to be paid pursuant to an approved budget and subject to appropriations**

---

On November 27, 2013, the Westchester County Department of Social Services (“Department”) issued a Request for Proposals for “Intensive Case Management” (the “RFP”). The Department received three proposals, and after evaluation by a panel of eight Child Welfare staff, the Department has determined that the proposal of Family Ties of Westchester, Inc. (“Family Ties”) received the highest score based on the criteria contained in the RFP and was determined to be the most cost effective and advantageous to the Department. It is therefore recommended that your Honorable Board authorize the County of Westchester to enter into an agreement with Family Ties of Westchester, Inc., to provide intensive case management for the term March 1, 2014 through February 28, 2017 in the total not to exceed amount of \$974,227 (the “Agreement”), to be paid pursuant to an approved budget and subject to appropriations. The total not to exceed amount of the Agreement will be divided into annual amounts follows: 2014: **\$270,619**; 2015: **\$324,742**; 2016: **\$324,742**; 2017: **\$54,124**.

The proposed Agreement will provide intensive case management services designed to reduce the incidence of relapse in chemically dependent families and linking families to

treatment and to community supports. The proposed agreement will serve families referred from the Yonkers and Mount Vernon District offices whose children are at substantial risk of foster care placement as defined by the Preventive Services criteria in New York State Social Services Law Article 6 Section 409 as well as in the New York Code of Rules and Regulations §423 and §§430.8-430.13. Once eligibility has been determined, Family Ties will provide an Intensive Services Program to high risk cases referred to the program from the Yonkers and Mount Vernon District offices.

The goals and objectives are stabilized families, reduction of dropout rates for treatment and prevention of foster care placement of the children. The services to be provided will include intensive case management, as well as parenting and life skills training, mental health counseling, coaching in homemaking, budgeting assistance, job training opportunities as well as substance abuse treatment and relapse prevention.

The Agreement will serve the public purpose of stabilizing families and reducing dropout rates for treatment. This in turn has the goal of preventing the placement of children in foster care, thereby saving taxpayer funds.

A resolution is annexed hereto, which I recommend for your favorable consideration.

KMM/DI  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/21/2014  
SOMARY HILLER, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with Family Ties of Westchester, Inc; to provide intensive case management services for the term March 1, 2014 through February 28, 2017 in the total not to exceed amount of \$974,227 to be paid pursuant to an approved budget; and be it further

**RESOLVED**, that this contract is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget ("State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate this Agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
2014	101	22	8900	5960	-----	\$270,619
2015	101	22	8900	5960	-----	\$324,742
2016	101	22	8900	5960	-----	\$324,742
2017	101	22	8900	5960	-----	\$54,124

Budget Funding Year(s) 2014 – 2017 Start Date: 03/01/14 End Date 02/28/17  
 (must match resolution)

Funding Source

Tax Dollars: 32%

State Aid: 47%

\$974,227

Federal Aid: 21%

(must match resolution)

Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/28/2014 - JONATHAN A. SECRETARY