

38391

DATE: February 12, 2014

TO: Board of Acquisition and Contract

FROM: George N. Longworth
Commissioner-Sheriff of Public Safety

RE: Resolution authorizing the County of Westchester ("County") to enter into an agreement with Government Payment Service, Inc. ("GPS") whereby GPS shall offer its remote pay system to those individuals who wish to pay, via debit or credit card, fines or fees issued by the Westchester County Taxi & Limousine Commission, the STOP-DWI program or payments for law enforcement personnel attending classes at the Police Academy, in addition to any other County departments that may be added to this agreement at a later date, for a five (5) year term at no cost to the County

Attached for your consideration is a Resolution, which, if approved, will authorize the County to enter into an agreement with GPS (the "Agreement"), whereby GPS will offer its remote pay system to those individuals who wish to pay, via debit or credit card, fines or fees issued by the Westchester County Taxi & Limousine Commission ("WCTLIC"), the STOP-DWI program, or payments for law enforcement personnel attending classes at the Police Academy, in addition to any other County departments that may be added to the Agreement at a later date.

The proposed agreement will commence upon execution and will have a five (5) year term (the "Initial Term"). Upon the expiration of the Initial Term, the County, at its sole option, may renew the Agreement for an additional five (5) year term on the same terms and conditions as the Initial Term. The credit card or debit card holder will be responsible to pay for all fees concerning the transactions directly to GPS. There will be no cost to the County in connection with this agreement. The County will have the right to terminate the agreement on ten (10) days notice if it is determined to be in its best interest. In addition, the County will have the right to terminate the agreement at any time if GPS is unable to provide the services in the agreement. GPS will have the right to terminate the agreement on ten (10) days notice if the County fails to comply with GPS's procedures as defined within the agreement.

This agreement will provide an additional method of payment for those individuals who are required to pay fines or fees issued by the WCTLIC, or the STOP-DWI program. In addition, the Agreement will allow for payments by law enforcement personnel attending classes at the Police Academy, in addition to any other County departments that may be added to the Agreement at a later date.

This Agreement is in the best interest of the County as it will promote the fiscal health of the County. Historically, payments were limited to cash only and as such, a number of individuals required to pay fines or fees failed to do so. By offering an additional method of payment, this Agreement will provide the County with a better assurance of payment.

The performance of this agreement will be tracked and monitored by the WCTLTC and by the STOP-DWI program. Both WCTLTC and STOP-DWI shall evaluate the success of this program by analyzing a year-end report that will record the number of credit card transactions and the amount of fines collected as compared to other types of transactions.

The Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(b) thereof.

A Resolution for your consideration is annexed hereto. I recommend your favorable consideration of the annexed proposed Resolution.

GNL/MMG/jg
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/20/2014 - CLERK OF SUPERIOR COURT
CLERK OF SUPERIOR COURT

