

38027

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: January 21, 2014
SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with
Tonetti Associates Architects, PC, in connection with
Architectural Services for a Storage/Loading Dock Building Addition,
Westchester County Center, White Plains, New York (#14-903)

Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with architectural services for a Storage/Loading Dock Building Addition, Westchester County Center, White Plains, New York.

The objective of this project is to provide additional storage space and a loading dock capable of accepting deliveries from box trucks and semi-tractor trailers at the Westchester County Center. In order to accomplish this, a new storage/loading dock building addition will be constructed at the northeast side of the County Center. The proposed exterior features of the new building addition will match the existing exterior features of the County Center. The interior space will be used for a loading dock transfer area as well as storage of chairs, tables and other items. The space will require interior and exterior building lighting as well as HVAC integrated into the County Center's existing system. The County Center is located within the Bronx River Reservation, which is on the National Register of Historic Places. Therefore, the new building addition must be designed and constructed in accordance with the United States Secretary of the Interior's Standards for the Treatment of Historic Properties. The design documents prepared by the Consultant for this project shall be reviewed for historic conformance by the New York State Historic Preservation Office (SHPO) and the Westchester County Department of Planning. This new building addition is among several other future site and infrastructure improvements that are proposed at the County Center which includes grading, drainage, landscaping, walkways, and parking lot repaving. This agreement will benefit the public as it will improve the functionality and usable space of the County Center.

On May 18, 2012, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide miscellaneous professional services for under \$100,000. The Professional Prequalification Board approved a list of nine (9) qualified firms. As the fee is estimated to be less than \$100,000, on November 26, 2013 the Professional Selection Board reviewed this eligible list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. Tonetti Associates Architects, PC
45 West 21st Street, 6th Floor
New York, New York 10010
2. Peter Gisolfi Associates, Architects, Landscape Architects, LLP
566 Warburton Avenue
Hastings-on-Hudson, New York 10706
3. Busing Associates, Architects, LLP
222 Mamaroneck Avenue
White Plains, New York 10605

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After careful consideration, the Professional Selection Board ranked the firm of Tonetti Associates Architects, PC as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Parks, Recreation and Conservation, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with Tonetti Associates Architects, PC, 45 West 21st Street, 6th Floor, New York, New York 10010, for architectural services for a Storage/Loading Dock Building Addition, Westchester County Center, White Plains, New York.

JTP/RSD/AS

Agreement No. 14-903

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
372	42	RCC1000E	6120-01		

Budget Funding Year(s): 2014 Start Date: N/A End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
 \$ _____ Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____