

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

Philippe Gille
First Deputy Commissioner

37698

DATE: December 30, 2013

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with The Sharing Community, Inc. 1) to operate a shelter for homeless single customers at a facility known as **Broadway Manor Residence**, located at 101 North Broadway, Yonkers, New York; and 2) to operate an emergency overnight center at a facility known as the **Broadway Manor Emergency Overnight Center** also located at 101 North Broadway, Yonkers, New York for the period January 1, 2014 through December 31, 2014 for an amount not to exceed \$818,037 to be paid monthly pursuant to an approved budget and subject to appropriation.

The County of Westchester requests authorization to enter into an agreement with The Sharing Community, Inc. 1) to operate a shelter for homeless single customers at a facility known as **Broadway Manor Residence**, located at 101 North Broadway, Yonkers, New York; and 2) to operate an emergency overnight center at a facility known as the **Broadway Manor Emergency Overnight Center** also located at 101 North Broadway, Yonkers, New York for the period from January 1, 2014 through December 31, 2014 for an amount not to exceed \$818,037 to be paid monthly pursuant to an approved budget and subject to appropriation.

The **public purpose** of the proposed agreement is to ensure the health and safety of eligible homeless single population of Westchester County by assisting them to transition from homelessness to economic independence and self-sufficiency through the provision of immediate transitional shelter and supportive services.

The **goals and objectives** of the program are to provide transitional shelter to eligible homeless single customers. The Broadway Manor program also provides 24 hours on-site

supervision, meals, counseling and supportive services to include assistance in finding permanent housing, linkages to outside agencies for job training, drug/alcohol programs, medical treatment, education and life skills.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at ensuring the health and safety of the targeted population by providing immediate transitional housing and onsite supervision.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing, which is less costly than transitional housing. Additionally, these shelter residents have access to employment services to support them in securing employment which enables them to move toward economic independence.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department and approved by the County Budget Office. The tracking and monitoring tools include the submission of monthly statistics and quarterly reports as well as direct contact with the Department's staff in order to swiftly address any impediments to the program's success.

The **Department is able to report that as part of the Performance Measurement Indicators**, the Sharing Community's Broadway Manor Residence operated at an 83% contract capacity and provided transitional housing for 13 homeless single men and women during the period January 1, 2013 through September 30, 2013. From January through May 2013, the Broadway Manor Emergency Overnight Center provided emergency shelter to 378 homeless single men and women. As of 9/30/13, six (6) individuals who received transitional housing from the Broadway Manor Residence succeeded in securing permanent housing.

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) (xiv).

Accordingly, the County of Westchester is hereby requesting permission to enter into an agreement with The Sharing Community, Inc. for the above said purpose.

An appropriate resolution is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with The Sharing Community, Inc.: 1) to operate a shelter for homeless single customers at a facility known as **Broadway Manor Residence**, located at 101 North Broadway, Yonkers, New York; and 2) to operate an emergency overnight center at a facility known as the **Broadway Manor Emergency Overnight Center**, also located at 101 North Broadway, Yonkers, New York for the period January 1, 2014 through December 31, 2014 for an amount not to exceed \$818,037 to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this Contract is subject to County Appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute any document necessary to implement this Resolution.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2014	101	22	8900	5860	-----	\$818,037

Budget Funding Year(s): 2014 Start Date: 01/01/14 End Date: 12/31/14
(must match resolution)

Funding Source

Tax Dollars: 71%

State Aid: 29%

\$818,037
(must match resolution)

Federal Aid: _____

Other: _____