

Robert P. Astorino
County Executive

Department of Social Services
Kevin M. McGuire
Commissioner

Philippe Gille
First Deputy Commissioner

37402

Date: December 4, 2013

To: Honorable Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner of Social Services

Re: Resolution authorizing the County of Westchester to enter into an agreement with the Family Service Society of Yonkers for the period January 1, 2014 through December 31, 2014 for the provision of Representative Payee Services in an amount not to exceed \$205,234 to be paid monthly on a per client basis pursuant to an approved budget and subject to appropriation

Pursuant to a decision and order of the Supreme Court, as affirmed by the Appellate Division in *Dan R. v. Bane*, 199 AD2d 322 (1993), the County is required to provide financial management services to persons who are unable to manage their own finances as a result of chronic mental dysfunction and to those who are otherwise eligible for such services.

Authority is requested for the County of Westchester to enter into an agreement with the Family Service Society of Yonkers to provide Representative Payee Services for up to 180 Community Support Services ("CSS") clients who require financial management assistance. The term of this agreement shall be January 1, 2014 through December 31, 2014. The agreement is for an amount not to exceed \$205,234 to be paid monthly on a per client basis pursuant to an approved budget and subject to appropriation. There has been no increase in the amount requested from that of last year.

The service provided pursuant to this proposed agreement serves a **public purpose** as it provides financial management assistance for Community Support Services ("CSS") clients who are unable to manage their own finances and thereby, assists in improving the quality of life for these citizens of Westchester County.

The **goals and objectives** of the proposed agreement are to provide financial management assistance to those CSS clients in need of these services.

The **goals and objectives are in the best interests of the County** because the clients served through this program are mentally dysfunctional, and managing the finances and paying the bills for this population helps **promote their health and safety** by preserving their integrity and dignity.

These **goals and objectives are in the best interests of the County regarding fiscal responsibility** in that they promote the financial well being of CSS clients living in the community.

The **goals and objectives are monitored** through monthly reports from Family Service Society of Yonkers which are received and reviewed by the contract/program monitor. The program office is responsible for evaluating the effectiveness of the program based on the performance measurement indicators developed by the Department and approved by the County Budget Office.

The **Department is able to report that to date under the 2013** contract, 159 CSS clients, otherwise unable to manage their own finances, received the professional representative payee financial services that enabled them to enjoy an improved quality of life by living in the community as citizens of Westchester County.

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) xiv and 3(a) xvii. This contract is exempt from the application of the Common Grant Rule as the program falls under the Social Service Block Grant.

Accordingly, the County of Westchester is requesting authority to enter into an agreement with the Family Service Society of Yonkers for the above said purpose.

A resolution requesting the same is attached for your approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/06/2014 - JOINTLY VIEWED SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with the Family Service Society of Yonkers, 70 Ashburton Avenue, Yonkers, New York 10701 for the provision of Representative Payee Services for up to 180 Community Support Services (CSS) clients for the period January 1, 2014 through December 31, 2014 in an amount not to exceed \$205,234 to be paid monthly on a per client basis pursuant to an approved budget; and be it further

RESOLVED, that this Contract is subject to County Appropriation; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate this Agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2014	101	22	8900	5960	-----	\$205,234

Budget Funding Year(s): 2014
(Must match resolution)
Funding Source

Start Date: 1/1/14

End Date: 12/31/14

\$205,234
(Must match resolution)

Tax Dollars: 15%
State Aid: 24%
Federal Aid: 61%
Other: