

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**37361**

DATE: December 18, 2013

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the United States Department of Health and Human Services (“HHS”), Administration for Children and Families, in order to accept a grant in the amount of \$360,000 to provide a Youth Homelessness Prevention Initiative entitled Westchester Building Futures for the period from September 30, 2013 through September 29, 2014 and to enter into an agreement with Fordham University to utilize \$119,331 in grant funds to serve as program evaluation consultants for the term September 30, 2013 through September 29, 2014.

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement with the United States Department of Health and Human Services, Administration for Children and Families (“HHS”), in order to accept a grant in the amount of \$360,000 (Award No. 90CA1812-01-00) to provide a Youth Homelessness Prevention Initiative entitled Westchester Building Futures for the period from September 30, 2013 through September 29, 2014 (the “Grant Agreement”) Authority is further requested to enter into an agreement with Fordham University to provide program evaluation consultant services, pursuant to the Grant Agreement, utilizing \$119,331 in grant funds for the term September 30, 2013 through September 29, 2014.

No matching funds are required by the Grant, therefore the Agreement will be at no cost to the County.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

The grant agreement with HHS is not a procurement; therefore the provisions of the Westchester County Procurement Policy do not apply. Because Fordham University is an approved external evaluator pursuant to the Notice of Funding Availability (No. HHS-2013-ACF-ACYF-CA-0636), the Federal funding for this program is exempt from the Common Grant rules and may be entered into on a non-competitive basis. The proposed agreement with Fordham University is exempt from the Westchester County Procurement Policy (the "Policy") pursuant to Policy Section 3(a)(xi) as County funding for this proposed Agreement is pursuant to the aforementioned federal grant.

The proposed Agreement **shall serve a public purpose** by preventing youth homelessness within the County.

The **goal and objective** of Westchester Building Futures ("WBF"), is a youth and community-driven two-year planning process to develop a detailed blueprint for transforming Westchester's system of public and private resources to prevent homelessness among youth emerging from our child welfare system that can be rigorously evaluated, thoroughly documented, and replicated nationwide.

The **goals and objectives** of the proposed Agreement are **in the County's best interest** regarding **fiscal responsibility** as it will reduce homelessness and dependence on public assistance that not only improves the economic situation of the program participants but of the County as well by reducing the County's public assistance expenditures.

The **goals and objectives** of the proposed Agreements are also **in the County's best interest** regarding **public health and safety** as it provides the funding for and operation of the aforementioned program that enables the obtainment of permanent housing and self-sufficiency that correspondingly improves the program participants' physical and psychological well-being and provides a safer and more stable overall environment.

The **performance measurement indicators** for the County WBF shall across four outcome areas: Stable Housing, Permanent Connections, Social and Emotional Well-being and Education/Employment

The **goals and objectives** of the Grant Agreement **shall be tracked and monitored** by the County that shall also include the results for the performance measurement indicators as aforementioned.

Accordingly, authority is hereby requested for the County acting by and through the Department to enter into the proposed Grant Agreement as stated above.

I respectfully recommend your Honorable Board's approval of the attached Resolution.

KMM/DI

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with the United States Department of Health and Human Services, Administration for Children and Families ("HHS"), in order to accept a grant in the amount of \$360,000 (Award No. 90CA1812-01-00) to provide a Youth Homelessness Prevention Initiative entitled "Westchester Building Futures" for the period from September 30, 2013 through September 29, 2014 (the "Grant Agreement"); and be it further

**RESOLVED**, that the County is further authorized to enter into an agreement with Fordham University to provide program evaluation consultant services pursuant to the Grant Agreement, utilizing \$119,331 in grant funds, for the term from September 30, 2013 through September 29, 2014; and be it further

**RESOLVED**, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	526N	9852	T526	\$360,000
263	22	526N	4380	T526	\$119,331

Budget Funding Year(s): 2013 -14 Start Date: 09/30/13 End Date: 9/29 /14  
(must match resolution)

Funding Source  
\$119,331(expense)  
\$360,000 (Revenue)  
must match resolution)

Tax Dollars:  
State Aid:  
Federal Aid: 100%  
Other: