

37150

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

Evan Latainer
Director, Office for the Disabled

DATE: November 26, 2013

SUBJECT: Resolution to exercise the County's option to extend a contract with Act Now Limousine Service Inc. for taxi services within the City of Peekskill under the County's Para Transit Program for one (1) year commencing January 1, 2014 through December 31, 2014, and to increase the total amount of the contract by \$100,000.00 to cover services provided under the 2014 option extension year. (Contract No. OFDACTNOW13)

Pursuant to a resolution approved on December 6, 2012, the County of Westchester (the "County") entered into a one (1) year contract commencing January 1, 2013 with Act Now Limousine Service Inc. for the provision of taxi services within the City of Peekskill to customers of the County's Para Transit service that opt to utilize a taxi rather than the standard Para Transit service vehicles in an amount not to exceed \$60,140.00. Pursuant to a resolution approved on December 5, 2013, the contract was amended to increase the not to exceed dollar amount by an additional \$32,860.00 to cover an unanticipated increase in the amount of services required and to revise the description of one of the service zones. The contract includes options for the County to renew the contract for four (4) additional one (1) year periods. Based on the success of this initiative and satisfactory performance by the contractor, the Department of Public Works and Transportation and the Office for the Disabled is seeking to renew this contract for the year 2014 and to increase the total amount of the contract by an additional \$100,000.00 to cover the services provided during the renewal period.

The extension of this contract is in the public's best interest because it will continue to provide a cost effective alternative to traditional Para Transit for ambulatory citizens, thus addressing the County Executive's priority area: Fiscal Responsibility (FR). There are no energy or environmental components associated with this contract.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

A proposed resolution is attached for your consideration.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation and the Director of the Office for the Disabled, be it

RESOLVED, that the County of Westchester (“the County”) is hereby authorized to extend the contract with Act Now Limousine Service Inc., 828 Washington Street, Peekskill, New York 10566, for Contract No. OFDACTNOW13 for Taxi Pilot Program Services, City of Peekskill, New York, for a one (1) year period commencing January 1, 2014 through December 31, 2014, on the same terms and conditions, and to increase the total amount of the contract by \$100,000.00 to cover services provided during the 2014 contract year; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$ 60,140.00
First Amendment	\$ 32,860.00
This Extension	<u>\$100,000.00</u>
New Total	<u>\$193,000.00</u>

Contract No. OFDACTNOW13

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	44	2100	4925		\$100,000.00

Budget Funding Year(s) 2014 Start Date January 1, 2014 End Date December 31, 2014
 (must match resolution)

Funding Source: Tax Dollars 100% County
 State Aid _____
\$100,000.00 Federal Aid _____
 (must match resolution) Other _____