

37148

**TO:** Board of Acquisition and Contract  
**FROM:** Jay T. Pisco, PE  
Commissioner of Public Works and Transportation  
**DATE:** November 26, 2013  
**SUBJECT:** Authority to Enter into Agreement #13-937  
In the matter of Engineering Services in connection with the  
Rehabilitation of Elevators, 148 Martine Avenue and 112 East Post Road,  
White Plains, New York

**Consultant:** OLA Consulting Engineers, PC

**Agreement Amount:** \$237,500.00

*Subconsultant Approval:* AB Consulting (MBE)  
Hillman & Miley Consulting Engineers, PLLC  
Adelaide Environmental Health Associates, Inc. (WBE)  
DACK Consulting Solutions, Inc. (MBE/WBE)

Authority of your Honorable Board is requested to enter into an Agreement in connection with the Rehabilitation of Elevators, 148 Martine Avenue and 112 East Post Road, White Plains, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings.

The objective of this project will be to rehabilitate the elevators located at 148 Martine Avenue and 112 East Post Road in White Plains. This work is necessary due to extensive deterioration of the elevators beyond their intended service life. The elevators and related systems have become increasingly difficult to repair since the equipment and parts are no longer supported by the manufacturer. The rehabilitation of these elevators will make them more reliable, increase safety, and eliminate costly repairs. This work shall include the complete modernization of all obsolete elevator equipment and associated infrastructure systems with energy efficient equipment and systems. This agreement will benefit the public as it will enhance the functionality of the elevators ensuring their safe use by the public, thus addressing the County Executive's priority area of Safety and Security.

Since the estimated fee for professional services was greater than \$100,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on December 21, 2012, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on January 15, 2013 whereby C & F Consulting Engineers, PC; Current Solutions, PC; DiBari Engineering, PC; LynStaar Engineering, PC; and OLA Consulting Engineers, PC were selected to possibly perform said services. On May 31, 2013, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on June 27, 2013.

Board of Acquisition and Contract  
Agreement No. 13-937  
Rehabilitation of Elevators  
148 Martine Avenue and 112 East Post Road  
White Plains, New York  
OLA Consulting Engineers, PC  
Page 2

After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held October 29, 2013, selected OLA Consulting Engineers, PC, 50 Broadway, Hawthorne, New York 10532, as the number one firm to perform engineering services in connection with the Rehabilitation of Elevators, 148 Martine Avenue and 112 East Post Road, White Plains, New York, for a total fee of \$237,500.00, pursuant to an approved budget, which represents the best possible contract for the County.

In addition, OLA Consulting Engineers, PC, has requested the utilization of the following subconsultants: AB Consulting (Vertical Transportation Engineering and Inspections), 34 Scandia Road, Congers, New York 10920; Hillman & Miley Consulting Engineers, PLLC (Structural Engineering and Inspections), 222 Mamaroneck Avenue, White Plains, New York 10605; Adelaide Environmental Health Associates, Inc. (Hazardous Material Testing and Abatement Program Design Services), 1511 Route 22, Suite C24, Brewster, New York 10509; and DACK Consulting Solutions, Inc. (Cost Estimating), 2 William Street, White Plains, New York 10601.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

The proposed has been reviewed and is judged to be responsive to the task at hand.

This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of OLA Consulting Engineers, PC, 50 Broadway, Hawthorne, New York 10532, for engineering services associated with the Rehabilitation of Elevators, 148 Martine Avenue and 112 East Post Road, White Plains, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$237,500.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: AB Consulting (Vertical Transportation Engineering and Inspections), 34 Scandia Road, Congers, New York 10920; Hillman & Miley Consulting Engineers, PLLC (Structural Engineering and Inspections), 222 Mamaroneck Avenue, White Plains, New York 10605; Adelaide Environmental Health Associates, Inc. (Hazardous Material Testing and Abatement Program Design Services), 1511 Route 22, Suite C24, Brewster, New York 10509; and DACK Consulting Solutions, Inc. (Cost Estimating), 2 William Street, White Plains, New York 10601; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2018; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JTP/JA/AS

Agreement No. 13-937

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	346	46	B008501E	6120-03		\$ 202,500.00
	346	46	B007200E	6120-03		35,000.00

Budget Funding Year(s): 2013 Start Date: 12/22/2013 End Date: 12/31/2018  
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./  
 State Aid: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
\$237,500.00 Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
 (must match resolution) Other: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_

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White Plains, New York  
OLA Consulting Engineers, PC

List of Respondents

C & F Consulting Engineers, PC 420 North Broadway White Plains, New York 10603 (914) 683-7355	\$ 389,500.00
DiBari Engineering, PC 99 Main Street Dobbs Ferry, New York 10522 (914) 479-9705	\$ 147,000.00
LynStaar Engineering, PC 448-450 Manville Road Pleasantville, New York 10570 (914) 741-1290	\$ 360,000.00
OLA Consulting Engineers, PC 50 Broadway Hawthorne, New York 10532 (914) 747-2800	\$ 237,500.00

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/19/2013 - JOMARY VIEIRA, SECRETARY