

36866

DATE: November 6, 2013

TO: Board of Acquisition and Contract

FROM: John B. McCaffrey, Chief Information Officer  
Department of Information Technology

Sherlita Amler, M.D., Commissioner  
Department of Health

RE: AUTHORITY TO AMEND AN AGREEMENT (IT-1302) WITH KRONOS  
INCORPORATED, PURSUANT TO WHICH KRONOS INCORPORATED WAS TO  
PROVIDE SOFTWARE CONFIGURATION AND TRAINING SERVICES, IN ORDER  
TO EXTEND ITS TERMINATION DATE BY SIX MONTHS, TO A NEW  
TERMINATION DATE OF JUNE 30, 2014

---

By a resolution approved on March 28, 2013, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Kronos Incorporated ("Kronos"), pursuant to which Kronos was to provide software configuration and training services (the "Services"), for a term commencing April 1, 2013 and continuing through December 31, 2013, for an amount not-to-exceed \$48,246.00, pursuant to an approved budget (the "Agreement").

The Agreement was subsequently executed. However, the Agreement was not executed for several months due to protracted negotiations with Kronos over certain terms. In addition, Kronos took longer than anticipated to initiate provision of the Services after execution of the Agreement. As a result, the County has recently determined that it will not be possible for Kronos to complete provision of the Services by the Agreement's termination date of December 31, 2013.

Therefore, the County respectfully requests that your Honorable Board authorize the County to amend the Agreement in order to extend the termination date thereof by six (6) months, from a termination date of December 31, 2013 to a new termination date of June 30, 2014, in order to facilitate the completion of the Services (the "Amendment").

Except as specifically amended hereby, all terms and conditions of the Agreement shall remain the same.

The proposed Amendment will serve a public purpose by allowing additional time for the County to receive from Kronos the services it needs to implement a new time and attendance management system and thereby improve the efficiency and accuracy of attendance reporting,

which will reduce the time spent by Department of Health staff on these functions, so they can focus on their core purpose.

The goal and objective of the proposed Amendment is to allow additional time for the County to receive the services it needs to implement a new time and attendance management system for the Department of Health.

The goal and objective of the proposed Amendment is in the best interests of the County in terms of fiscal responsibility, as allowing additional time for the County to receive services implementing a new time and attendance management system will allow the work to be completed, and at no additional cost. This work will ultimately save the time of Department of Health staff through the efficiency of an automated system, thereby allowing those staff to focus on their core purpose. The new system will also minimize human error resulting from the current manual system.

The goal and objective of the proposed Amendment will be tracked and monitored by the management staff of the Department of Health, in conjunction with the Department of Information Technology.

Accordingly, the attached resolution is submitted for your consideration.

JBM/RJL/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACTS - 12/05/2016 - COUNTY CLERK VIERA, SECRETARY

**RESOLUTION**

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY, AND THE COMMISSIONER, DEPARTMENT OF HEALTH, BE IT HEREBY:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to amend an agreement with Kronos Incorporated ("Kronos"), pursuant to which Kronos was to provide software configuration and training services, for a term commencing April 1, 2013 and continuing through December 31, 2013, for an amount not-to-exceed \$48,246.00, pursuant to an approved budget, (the "Agreement"), in order to extend the termination date thereof by six (6) months, from a termination date of December 31, 2013 to a new termination date of June 30, 2014; and be it further

**RESOLVED**, that except as specifically amended hereby, all terms and conditions of the Agreement shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/Credited:

(Agreement IT-1302)

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2013	263	27	550M	4380	T-550	N/A

Budget Funding Year(s): 2013 Start Date: April 1, 2013 End Date: June 30, 2014

Funding Source	Tax Dollars:	<u>          N/A          </u>
	State Aid:	<u>                                </u>
	Federal Aid:	<u>                                </u>
<b>\$N/A</b> (must match resolution)	Other:	<u>                                </u>