

**36565**

DATE: October 17, 2013

TO: Board of Acquisition and Contract

FROM: Edward Buroughs  
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and the Westchester Coalition for the Hungry and Homeless, Inc., for the administration of a tenant eviction prevention program

The attached resolution authorizes the County of Westchester to enter into an agreement with the Westchester Coalition for the Hungry and Homeless, Inc., for the administration of a tenant eviction prevention program for the term November 1, 2013 through May 31, 2014. The agreement will be in the not-to-exceed-amount of \$50,000.00 pursuant to an approved budget.

Westchester Coalition for the Hungry and Homeless, Inc., is a community-based not-for-profit organization that assists the low income population and those who are in imminent danger of becoming homeless. Approximately thirty-eight (38) income eligible households will be provided financial assistance with rent arrears, first month's rent or security deposits and the utility shut-off funds, enabling those households to remain in their homes.

This agency serves as the clearinghouse for all the eviction prevention programs in Westchester County to assure that no family is assisted more than once in a twelve-month period. Families facing eviction usually turn to a local community-based non-profit housing agency for assistance. This agency has the expertise and experience to provide these services.

The proposed agreement will serve a public purpose by providing the County with a tenant eviction prevention program which will help low income residents of the County avoid being evicted from their homes and becoming homeless. Department of Planning staff shall monitor the agreement by reviewing all payment requests to make sure all contractual requirements are met.

The goal and objective of the proposed agreement is in the best interests of the County in terms of safety and health, as a properly-administered tenant eviction prevention program will help ensure that residents of the County are not evicted from their homes, which would otherwise put their safety, health, and general well-being in jeopardy.

Authority to exempt this agreement from the requirements of the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof, has been submitted to your Honorable Board in accordance with a separate resolution of even date herewith.

I respectfully recommend approval of the attached Resolution.

EB/cp  
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with Westchester Coalition for the Hungry and Homeless, Inc., for the administration of a tenant eviction prevention program for the term November 1, 2013 through May 31, 2014, in the not-to-exceed amount of \$50,000.00, to be paid pursuant to an approved budget; and be it further

RESOLVED, that this agreement is subject to County appropriations, and be it further

RESOLVED, that the County Executive or his authorized designee be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/Sub Object	Trust Account	Dollars
101	22	8900	5960		\$50,000

Budget Funding Year(s) FY 2013 Start Date November 1, 2013 End Date May 31, 2014  
(must match resolution)

Funding Source Tax Dollars \$50,000.00  
State Aid \_\_\_\_\_  
\$50,000.00 Federal Aid \_\_\_\_\_  
(must match resolution) Other \_\_\_\_\_