



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**36244**

DATE: October 2, 2013

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a grant in the amount of \$30,600 to be used to implement a program under HUD’s Supportive Housing Program and utilize those grant funds to enter an Agreement with the Family YMCA at Tarrytown to provide permanent housing to low income homeless single men with disabilities at the Family YMCA at Tarrytown for the period November 1, 2013 through October 31, 2014

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a Supporting Housing Program Renewal Grant in the amount of \$30,600 (Grant No. NY0499L2T041205) (the “Grant”). Authority is further requested to enter into an Agreement with the Family YMCA at Tarrytown to utilize the Grant funds to provide permanent housing to homeless single men with disabilities, by providing operational housing support for 10 Single Resident Occupancy units at the Family YMCA at Tarrytown located at 62 Main Street, Tarrytown, New York pursuant to HUD’s Supportive Housing Program, for the period November 1, 2013 through October 31, 2014 (the “Agreement”).

Matching funds in the amount of \$7,650, as required by the Grant, will be provided by the Family YMCA at Tarrytown. Therefore, the proposed Agreement will be at no cost to the County.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as

well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

The Grant Agreement with HUD is not a procurement and therefore the provisions of the Westchester County Procurement Policy do not apply.

The proposed Agreement will serve a **public purpose** by providing the funds necessary to operate a program that will provide permanent housing to homeless single men with disabilities.

The **goals and objectives** of the proposed Agreement are to assist homeless single men with disabilities to obtain and maintain permanent housing and to provide supportive services to ensure residents maintain medical and psychiatric stability, independent living and prevent them from becoming homeless again.

**The goals and objectives of the proposed Agreement are in the best interests of the County in terms of fiscal responsibility**, as the proposed Agreement will make available to the County the funds necessary to implement the aforementioned program. The goals and objectives of the proposed Agreement are also in the best interests of the County in terms of both fiscal responsibility and public health and safety, as the program funded by the proposed Agreement will be aimed at ensuring the well being and safety of the targeted population and addressing the issues of homelessness and welfare dependency in the County, which can reduce the costs associated with social services provided by the County.

**The goals and objectives of the proposed Agreement will be tracked and monitored** by the Department, in accordance with the requirements of HUD. The Department will be required to submit Annual Progress Reports to HUD as a requirement of receiving the funding to be provided under the proposed Agreement. These multi-page Annual Progress Reports capture statistical data on those served, the various categories they fall into, the milestones reached, the money expended, etc., which must match the program outlined in the Department’s Technical Submission.

The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xi) and 3(a)(xiv). Further, because the Family YMCA at Tarrytown is a sub-recipient in accordance with the terms of the Grant Agreement, the Agreement with the Family YMCA at Tarrytown is exempt from the Federal Common Grant Rules.

I respectfully recommend your Honorable Board’s approval of the attached Resolution.

KMM/lac

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to enter into an agreement with the United States Department of Housing and Urban Development ("HUD") in order to accept a grant in the amount of \$30,600 (Grant No. NY0499L2T041205) (the "Grant") under HUD's Supportive Housing Program and to enter into a separate agreement with the Family YMCA at Tarrytown to utilize the Grant funds to provide permanent housing to homeless single men with disabilities, by providing operational housing support for ten (10) Single Residency Occupancy units at the Family YMCA at Tarrytown located at 62 Main Street, Tarrytown, New York for the period November 1, 2013 through October 31, 2014; and be it further

**RESOLVED**, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

\_\_\_\_ Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	688N	9852	T688	\$30,600
263	22	688N	4380	T688	\$30,600

Budget Funding Year(s): 2013 -14      Start Date: 11/01/13      End Date: 10/31 /14  
(must match resolution)

Funding Source	Tax Dollars:
<u>\$30,600</u> (Revenue)	State Aid:
<u>\$30,600</u> (expense)	Federal Aid: 100%
must match resolution)	Other:

APPROVED BOARD OF ACQUISITION & CONTRACTS      JOSEPH VEIRA, SECRETARY