



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

35874

DATE: September 9, 2013

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Kevin M. McGuire, Commissioner
Department of Social Services

SUBJECT: **Authority to enter into a total of ten (10) agreements with seven (7) agencies for the purpose of operating In-School and Out-of-School youth employment programs for economically disadvantaged youth, ages 16-21, under Title I of the Workforce Investment Act of 1998, for a total aggregate amount not to exceed \$896,350.00 for the period July 1, 2013 through June 30, 2014**

Attached for your consideration is a resolution which, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Department of Social Services Office of Workforce Investment (the "Department"), to enter into a total of ten (10) agreements with seven (7) agencies, as listed below, for the purpose of operating, as specified below, In-School and Out-of-School youth employment programs for economically disadvantaged youth, ages 16-21, under Title I of the Workforce Investment Act of 1998 ("WIA"), for the period July 1, 2013 through June 30, 2014, with the County having the option, in its sole discretion, to extend the term of each agreement for up to two (2) additional one-year terms, upon the same pricing, terms and conditions as provided under the initial term. In consideration for services rendered, the agencies shall be paid a total aggregate amount not-to-exceed \$896,350.00 in the individual not-to-exceed amounts set forth below, pursuant to approved budgets.

IN-SCHOOL YOUTH PROGRAM

<u>Agency Name</u>	<u>Funding Amount</u>
The Children's Village, Inc.	\$78,952.00
City of Mount Vernon Youth Bureau	\$70,070.00

City of Peekskill Youth Bureau	\$69,470.00
City of White Plains Youth Bureau	\$81,732.00
The Guidance Center, Inc.	\$157,000.00

OUT-OF-SCHOOL YOUTH PROGRAM

Agency Name

Funding Amount

The Children's Village, Inc.	\$ 85,396.00
City of Peekskill Youth Bureau	\$ 86,110.00
City of White Plains Youth Bureau	\$ 90,686.00
Westchester Community Opportunity Program, Inc.	\$ 89,117.00
Westhab, Inc.	\$ 87,817.00

The proposed agreements will serve a public purpose by facilitating the Westchester Workforce Development Academy for Youth (WWDAY) WIA In-School and Out-of-School youth employment programs, which will enhance graduation rates, workforce skills, employment and self sufficiency among the youth of Westchester County.

The goals and objectives of the proposed agreements are:

1. To provide job preparation services to WIA eligible youth that will help them complete high school and/or the GED and to achieve at least one of the following successes: find employment, enter college, obtain advanced occupational training, participate in an apprenticeship program or enter military services.
2. To provide outreach and recruitment, enrollments, comprehensive assessments, development of individual employment plans, vocational and career planning, pre-employment preparation and counseling, and referrals, including job interviews, job placement and retention.
3. The registration of at least 145 new youth between July 1, 2013 and June 30, 2014.
4. The completion of at least 145 new initial assessments.
5. The completion of at least 145 new comprehensive assessments and individual employment plans, the participation of all youth in at least one (1) of the ten (10) required activities.
6. Out of the 145 new registrations, at least 90 youth will participate in at least one (1) of the ten (10) WIA elements, 62 youth will enter college and advanced training, 85 youth will obtain a GED/HS Diploma.

The numeric goal for the proposed agreements are to enroll and serve 385 eligible WIA youth, 210 of these youth will be In School and 175 will be Out of School. Last year the program served 385 WIA eligible youth of which 210 were In School and 175 were Out of School. All the participating contractors met and exceeded their contractual obligations during the past program year. All contractors submitted new proposals.

The goals and objectives of the proposed agreements are in the best interest of the County in terms of public safety because the youth are less likely to engage in negative social behavior while they are participants in this program. The goals and objectives of the proposed agreements are also in the best interests of the County in terms of fiscal responsibility, as participants who are economically disadvantaged are more likely to become self sufficient as they obtain educational assistance, job training and other skills necessary to prepare them for the job market. This program would reduce their

dependence on public assistance and other related programs as many of them would obtain higher education and employment.

The goals and objectives of the proposed agreements will be monitored and tracked via monthly reports submitted by the contractors. The program staff will review all youth data, including services and outcomes, in the New York State Department of Labor (“NYSDOL”) One Stop Operating System.

On June 17, 2013, the Department issued a Request for Proposals (“RFP”) to solicit proposals from qualified organizations to provide programs designed to serve in-school and out-of-school youth in accordance with the requirements of WIA. The “RFP” was posted on the Westchester County website, The Westchester One Stop Employment Center website and the Journal News. Ten (10) proposals were received in response to the RFP. Five (5) for the In-School programs and five (5) for the Out-of-School programs. Following a careful review of each proposal with reference to the evaluation criteria set forth in the RFP, the following agencies were selected for funding as set forth below:

Proposals received for the In-School Program were from:

City of Peekskill Youth Bureau
City of White Plains Youth Bureau
City of Mount Vernon Youth Bureau
The Guidance Center, Inc.
The Children’s Village, Inc

Proposals received for the Out-of-School Program were from:

Westchester Community Opportunity Program, Inc.
Westnab, Inc.
The Children’s Village, Inc.
City of Peekskill Youth Bureau
City of White Plains Youth Bureau

It should be noted that it was necessary to award multiple contracts under these programs. The Westchester Putnam Workforce Investment Board serves geographic locations throughout the county, and no one agency has the capacity to serve more than one or two locations. Multiple agencies were selected in order to best serve our eligible youth.

Accordingly, I most respectfully recommend approval of the attached resolution.

KMM/DB/jpg
Att.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”) is authorized to enter into a total of ten (10) agreements with seven (7) agencies, as listed below, for the purpose of operating, as specified below, In-School and Out-of-School youth employment programs for economically disadvantaged youth ages 16-21 under Title I of the Workforce Investment Act of 1998 (“WIA”), for a total aggregate amount not-to-exceed \$896,350.00 in the individual not-to-exceed amounts set forth below, pursuant to approved budgets, for the period from July 1, 2013 through June 30, 2014, with the County having the option, in its sole discretion, to extend the term of each agreement for up to two (2) additional one-year terms upon the same pricing, terms and conditions as provided under the initial term:

IN-SCHOOL YOUTH PROGRAM

<u>Agency Name</u>	<u>Funding Amount</u>
The Children’s Village, Inc	\$78,952.00
City of Mount Vernon Youth Bureau	\$70,070.00
City of Peekskill Youth Bureau	\$69,470.00
City of White Plains Youth Bureau	\$81,732.00
The Guidance Center, Inc.	<u>\$157,000.00</u>
	\$457,224.00

OUT-OF-SCHOOL PROGRAM

<u>Agency Name</u>	<u>Funding Amount</u>
The Children’s Village, Inc	\$85,396.00
City of Peekskill Youth Bureau	\$86,110.00
City of White Plains Youth Bureau	\$90,686.00
Westchester Community Opportunity Program, Inc.	\$89,117.00
Westhab, Inc.	<u>\$87,817.00</u>
	\$439,126.00

and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Account to be Charged/credited

Fund	Dept.	Unit	Object/ Sub Object	Trust Account	Dollars
275	22	401N	7340	T401	\$896,350.00

Budget Funding Year(s) 2013- 2014 Start Date: July 1, 2013 End Date: June 30, 2014
(Must match resolution)

Funding Source

\$896,350.00

Tax Dollars:
State Aid:
Federal Aid: 100%
Other:

APPROVED BOARD OF ACQUISITION & CONTRACTING 10/10/2013 - JOMARY VIEIRA, SECRETARY