

34864

Date: July 8, 2013

To: The Honorable Board of Acquisition and Contract

From: Kathleen M. O'Connor
Commissioner of Parks, Recreation & Conservation

Re: **Resolution authorizing the County of Westchester to enter into a License Agreement with the Friends of Westchester County Parks, Inc. for the use of office space and for the provision of cultural, educational, leisure time and other programs and activities on behalf of the Department of Parks, Recreation and Conservation, for the period October 1, 2013 through September 30, 2018, with the County's option to renew the license for an additional five (5) year term, for an annual license fee of \$100.00**

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester, acting by and through the Department of Parks, Recreation and Conservation, to enter into a license agreement with the Friends of Westchester County Parks, Inc., a not-for-profit organization, to utilize office space at 450 Saw Mill River Road, Ardsley, New York, and to provide various cultural, educational, leisure time and other programs and activities on behalf of the Department of Parks, Recreation and Conservation. The term of this license agreement will be for a period of five (5) years, October 1, 2013 through September 30, 2018, with the County's option to renew the license for an additional five (5) year term.

As compensation for the privilege of operating this license, the Friends of Westchester County Parks, Inc. shall pay to the County an annual fee of \$100.00. In addition, all net proceeds of its fund raising activities shall be used to fund the Friends' other licensed activities on behalf of the Department of Parks, Recreation and Conservation.

The Friends of Westchester County Parks, Inc. was formed in 1977 exclusively for charitable purposes and solely for the benefit of the Department of Parks, Recreation and Conservation. They have become an integral partner in the cooperative effort of PRC and the private sector in the support and development of the unique and beautiful County Parks.

The goal and objective of this agreement is for the Friends of Westchester County Parks, Inc. to assist in promoting the mission of PRC by developing and financially supporting workshops, professional development initiatives, program sponsorships, facility enhancements and other special projects and events that provide recreational, educational and cultural opportunities for the public. Department of Parks, Recreation and Conservation personnel will track and monitor the organization of the various events and programs and donations.

This agreement is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(b) thereof.

A resolution is attached for your favorable consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/01/2013 - SOMAN/SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into a license agreement with the Friends of Westchester County Parks, Inc. for the purpose of utilizing office space at 450 Saw Mill River Road, Ardsley, New York and to provide cultural, educational, leisure time and other programs, activities and projects on behalf of the Department of Parks, Recreation and Conservation, for the period October 1, 2013 through September 30, 2018, with the County's option to renew the license for an additional five (5) year term; and be it further

RESOLVED, that the Friends of Westchester County Parks, Inc. shall pay an annual license fee of \$100.00, as well as donate all net proceeds of its fund raising activities to fund the Friends' other licensed activities on behalf of the Department of Parks, Recreation and Conservation; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

Original Agreement \$ 500.00
 First Amendment \$
 This Amendment \$ _____
 TOTAL \$ 500.00

Agreement #

Account to be
 Credited

| Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars | |
|------|------|--|--------------------|---------------|---------|------|
| 165 | 42 | 1100 | 9542 | | \$100 | 2013 |
| 165 | 42 | 1100 | 9542 | | \$100 | 2014 |
| 165 | 42 | 1100 | 9542 | | \$100 | 2015 |
| 165 | 42 | 1100 | 9542 | | \$100 | 2016 |
| 165 | 42 | 1100 | 9542 | | \$100 | 2017 |
| | | | | | | |

Budget Funding Year(s) 2013-2018 Start Date 10/1/2013 End Date 9/30/2018
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
\$500.00 Federal Aid _____
 (must match resolution) Other PRC Revenue _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/01/2013 - JOMARY VIEIRA, SECRETARY