

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

34861

Date: July 5, 2013

To: Board of Acquisition and Contract

From: Kevin M. McGuire, Commissioner
Department of Social Services

Subject: **Authority for the County of Westchester to amend an agreement with Hope's Door, Inc. to operate a special needs shelter for adult women and their minor children residing in the County of Westchester who are victims of domestic violence for the period July 1, 2012 through June 30, 2013 for an amount not to exceed \$564,175 in order to extend the term of the agreement by six (6) months to end on December 31, 2013 and increase the not to exceed amount by \$282,088 from a total not to exceed amount of \$564,175 to a new total not to exceed \$846,263 to be paid monthly at an approximated per diem of \$104.87 pursuant to an approved budget and subject to appropriation**

Through a resolution approved on June 28, 2012, your Honorable Board authorized the County of Westchester to enter into an agreement with Hope's Door, Inc. to operate a special needs shelter known as Hope's Door Shelter for adult women and their minor children residing in the County of Westchester who are victims of domestic violence for the period July 1, 2012 through June 30, 2013 for an amount not to exceed \$564,175 to be paid monthly at an approximated per diem of \$104.87 pursuant to an approved budget and subject to appropriation. The agreement was subsequently executed.

Authority is now requested for the County of Westchester to amend the aforesaid the agreement in order to extend the term of the agreement by six (6) months to end on December 31, 2013 and increase the not-to-exceed amount by \$282,088 from an amount not to exceed \$564,175 to a new total not to exceed \$846,263 to be paid monthly at an approximated per diem of \$104.87 pursuant to an approved budget and subject to appropriation. The Department will be working on a Request For Proposal ("RFP") for the provision of this service and a new vendor will be selected through this process. This extension is being requested to continue providing services to the targeted

population until a new vendor is selected. The additional funding will be used to cover the cost of services to be provided during the extended term.

The contract per diem rate of \$104.87 is subject to change as may be prescribed by the New York State Office of Children and Family Services. The County is therefore requesting authorization to adjust the current per-diem rate to conform to the revised DVSAR when it is issued by the State.

The proposed agreement serves a **public purpose** by assisting the County in providing immediate emergency shelter to eligible victims of domestic violence and their minor children and in reducing the number of cases involving family violence in Westchester County through intervention and proactive prevention.

The **goals and objectives** of the proposed agreement are as follows:

- 1) to provide a safe environment to women and their minor children experiencing domestic violence
- 2) to provide on-site counseling services and support groups
- 3) to increase responsiveness of the criminal justice system to the needs of battered women and their minor children by offering legal services, advocacy and accompaniment services for Court hearings and visits to the District Attorney's Office.

The proposed agreement will also provide domestic violence services for undocumented aliens who are victims of domestic violence and are residing in the County of Westchester.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at ensuring and enhancing the health and safety of the targeted population. The County enhances public safety by providing a safe haven in the form of emergency housing to victims of domestic violence and their minor children.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as they help to reduce costs associated with responding to emergency calls for help and protection of these victims. The services provided through this agreement further reduce the financial burden to taxpayers in other areas directly or indirectly related to the consequences of domestic violence, such as expenses incurred by the Department of Corrections, Medicaid, Children's Protective Services, the legal profession and the court system.

The **goals and objectives will be tracked and monitored** using the performance measurement indicators developed by the Department and approved by the County Budget Office. The contractor is required to submit to the Department monthly and quarterly statistical reports on all activities related to the program. Additionally, the operations of the Domestic Violence Shelter are monitored by New York State.

The **Department is able to report that the vendor's Performance Measurement Indicators** reflect that the aforesaid program has met its goal of housing eligible customers referred by the Department. From July 2012 through April 2013, this program effectively provided shelter and supportive services for a monthly average of 39 women

and 11 minor children from the County of Westchester. The average length of stay during this period for Westchester County residents was 68 days. One hundred percent (100%) of residents in this program had safety plans developed within 3 days.

Except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect.

Accordingly, the County of Westchester is requesting authority to amend an agreement with Hope's Door, Inc. for the above said purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/01/2013 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to amend an agreement with Hope's Door, Inc. to operate a special needs shelter known as Hope's Door Shelter for adult women and their minor children residing in the County of Westchester who are victims of domestic violence for the period July 1, 2012 through June 30, 2013 for an amount not to exceed \$564,175 in order to extend the term of the agreement by six (6) months to end on December 31, 2013 and increase the not to exceed amount by \$282,088 to cover the cost associated with the services to be provided during the extended term from a not to exceed amount of \$564,175 to a new total not to exceed \$846,263 to be paid monthly at an approximated per diem of \$104.87 pursuant to an approved budget; and be it further

RESOLVED, that the contract per diem rate of \$104.87 is subject to change as may be prescribed by the New York State Office of Children and Family Services ; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to amend the aforementioned agreement subsequent to execution of the same in order to adjust the per diem rate to conform to the anticipated future modification of the said rate by the New York State Office of Children and Family Services at such time as the County is notified by the State of such modification of the rate provided that such rate does not exceed the amount authorized herein; and be it further

RESOLVED, that this contract is subject to County Appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any document necessary to implement this Resolution.

Original Contract Amount: \$564,175
This Amendment: \$282,088
 Total \$846,263

Account to be
 Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2013	101	22	8900	5850	-----	\$282,088

Budget Funding Year(s): 2013 Start Date: N/A End Date: 12/31/13
 (must match resolution)

Funding Source Tax Dollars: 1%
 State Aid: 0%
\$282,088 Federal Aid: 99%
 (must match resolution) Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/01/2013 DOMARY VIEIRA, SECRETARY