



Robert P. Astorino
County Executive

Department of Social Services

Kevin McGuire
Commissioner

34821

DATE: July 15, 2013

TO: Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authorizing the County of Westchester to further amend an Agreement with Providence House, Inc. for the operation of a shelter for homeless families and/or pregnant women at a facility known as Providence House for the term July 1, 2012 through June 30, 2013 (the "Agreement") in order to extend the term of the agreement for six (6) months to end on December 31, 2013 and increase the not to exceed amount by \$177,713 to cover the cost for the services to be provided during the extended term from an amount not to exceed \$355,426 to a new total not to exceed \$533,139 payable pursuant to an approved budget and subject to appropriation

Through a Resolution approved on June 28, 2012, your Honorable Board authorized the County of Westchester to enter into an agreement with Providence House, Inc. to operate a seven-unit shelter serving up to twenty (20) homeless families and/or single homeless pregnant women at a facility known as Providence House located at 89 Sickles Avenue, New Rochelle, New York for the term July 1, 2012 through June 30, 2013 in an amount not to exceed \$268,256 (the "Agreement"), payable monthly pursuant to an approved budget. The agreement was subsequently executed. Through another resolution approved on April 4, 2013, your Honorable Board authorized the County to amend the aforesaid agreement to increase the number of units capacity from seven (7) to ten (10), the families being served from twenty (20) to twenty-eight (28) and to increase the not to exceed amount of the Agreement by \$87,170 for a new total not to exceed amount of \$355,426, payable pursuant to an approved budget. This amendment was subsequently executed.

Authority is being requested now to further amend the Agreement with Providence

House, Inc. in order to extend the term of the agreement by six (6) months to end on December 31, 2013 and to increase the not to exceed by \$177,713 to cover the cost for the services to be provided during the extended term from an amount not to exceed \$355,426 to a new total not to exceed \$533,139 payable pursuant to an approved budget and subject to appropriation. The Department will be working on a Request For Proposal (“RFP”) for the provision of this service and a new vendor will be selected through this process. This extension is being requested to continue providing services to the targeted population until a new vendor is selected. The additional funding will be used to cover the cost of services to be provided during the extended term.

All other terms and conditions of the original Agreement as amended shall remain in full force and effect.

The **goals and objectives** of the agreement serve a **public purpose** by providing immediate emergency shelter to eligible single homeless pregnant women and high risk young mothers. These services are aimed at improving the quality of life of the homeless population in the County by assisting the population served in achieving a successful transition from welfare to self-sufficiency and to economic independence. The services include, but are not limited to, providing 24-hour supervision, meals, counseling as well as supportive services, including assistance in finding transitional and/or permanent housing, referrals to outside agencies for job training, drug/alcohol programs, and medical treatment, education and life skills.

These goals and objectives are in the **best interests of the County in terms of public health and public safety** because they are aimed at enhancing and ensuring the health and safety of the targeted population. The supervision and housing provided to vulnerable single homeless pregnant women and young at-risk mothers provide them with a safe haven. Housing these individuals will reduce the risk of their becoming victims of crime and developing health-related issues which would likely result from not having appropriate shelter.

The goals and objectives are in the County’s **best interests in terms of fiscal responsibility** as the services provided assist single women and young at-risk mothers in finding permanent housing, thereby decreasing the cost associated with providing emergency housing. Additionally, program participants, through referrals to employment services, may become gainfully employed and this would in turn help them to get off from public assistance saving the cost associated with such assistance.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department and approved by the County Budget Office. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as through direct contact with DSS staff in order to swiftly address any impediments to the program’s successes.

The **Department is able to report that the vendor’s Performance Measurement Indicators** reflect that the Providence House shelter program met its goal of housing eligible customers referred by the Department. This program effectively provided shelter

and support services for 43 unduplicated singles/families during 2012. As of 4/30/13, this program achieved the following outcomes:

- Average Length of Stay: 54 days
- 8 women secured permanent housing
- 8 women secured transitional housing

Accordingly, the County of Westchester is hereby requesting permission to further amend the agreement with Providence House, Inc., for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/22/2013 - JOHANNY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to further amend an agreement with Providence House, Inc. for the operation of a shelter for homeless families and/or pregnant women at a facility known as Providence House for the term July 1, 2012 through June 30, 2013 (the "Agreement") in order to extend the term of the agreement for six (6) months to end on December 31, 2013 and increase the not to exceed amount by \$177,713 to cover the cost for the services to be provided during the extended term from an amount not to exceed \$355,426 to a new total not to exceed \$533,139 payable monthly pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County Appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s) to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that all other terms and conditions of the Agreement as amended shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to implement this resolution.

Original Agreement:	\$268,256
First Amendment:	87,170
This Amendment	<u>\$177,713</u>
Total	\$533,139

Account to be charged/credited
2013

	FUND	AGENCY	CAPITAL PROJECT/ORG.	OBJECT/SUB OBJECT	TRUST ACCOUNT	ACTIVITY	DOLLARS
2013	101	22	8900	5850	-----	-----	\$139,017
2013	101	22	8900	5860	-----	-----	\$38,696

Budget Funding Year(s): 2013
(must match Resolution)

Start Date: N/A

End Date: 12/31/13

Funding Source

	<u>5850</u>	<u>5860</u>
Tax Dollars:	1%	71%
State Aid:	0%	29%
Federal Aid:	99%	0%
Other:		

\$177,713
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT -- 8/22/2013 -- NOMARY VEIRA, SECRETARY