

34797

DATE: July 8, 2013

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authorization to enter into an Agreement with Westchester Care at Home to provide Homemaker/Personal Care services for the elderly under Title IIIB of the Older Americans Act, for a total aggregate amount not-to-exceed \$19,333, for the period January 1, 2013 through June 30, 2013

Authority is requested from your Honorable Board for the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department"), to enter into an agreement (the "Agreement") with Westchester Care at Home ("the Contractor") for the purpose of providing Homemaker/Personal Care services (the "Program") for the elderly under Title IIIB of the Older Americans Act in a total aggregate amount not to exceed \$19,333, comprised of \$17,400 in Federal funds to be paid based on a percentage of its approved Medicaid Rates, and \$1,933 in Contractor matching funds, for the period commencing January 1, 2013 and terminating on June 30, 2013.

This agreement will serve a public purpose by providing supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization

The goals and objectives of the proposed contract are to provide the homebound elderly population with benefits and services available to them in the community.

The goals and objectives of the program are in the best interests of Westchester County in terms of fiscal responsibility because it effectively allows seniors to remain at home thus preventing costly institutionalization.

The goals and objectives will be tracked and monitored through monthly reporting activities and onsite reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriate fashion.

The agreement with the Contractor is exempt from the Westchester County Procurement Policy pursuant to section 3(a) xix thereof. However, it should be noted that in compliance with the Federal Common Grant Rules, the Department issued a Request for Proposals ("RFP") on February 21, 2013 with a due date of March 15, 2013 to solicit proposals from qualified agencies to provide the Program services. Two agencies, Richard L. Aronson, Inc. d/b/a A&A Staffing Health Care Services and Family Services of Westchester, Inc. proposals were selected because they best met the required specifications and maximize

services in accordance with the budgeted amount. The resolution to enter into contract with the two agencies was only approved on 7/11/13, and since Westchester Care at Home was already providing the program services for the 2012 program year, the department believes that

Westchester Care at Home should provide the Program services for the term indicated to ensure that vital services to potentially vulnerable Westchester County seniors were continued up until the resolution with the two selected agencies was approved.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/08/2013 - JIMARQUEIRA, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement (the "Agreement") with Westchester Care at Home to provide Homemaker/Personal Care services (the "Program") for the elderly under Title IIIB of the Older Americans Act for the period January 1, 2013 through June 30, 2013, in a total aggregate amount not to exceed \$19,333, comprised of \$17,400 in Federal funds to be paid based on a percentage of their respective approved Medicaid Rates, and \$1,933 in Contractor matching funds; and be it further

RESOLVED, that the Agreement with the Contractor is subject to County Appropriations; and be it further

RESOLVED, that the Agreement with the Contractor is also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreements with the Contractor, or to renegotiate the amounts and rates approved therein. If the County subsequently offers to pay a reduced amount to the contractors, then the Contractor shall have the right to terminate the respective Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
charged	263	85	686N	4830	T-686	\$17,400
N/A	N/A	N/A	N/A	N/A	N/A	\$ 1,933

Budget Funding Years 2013
(must match resolution)

Start Date 1/1/13

End Date 12/31/13

Funding Source

Tax Dollars \$0

State Aid \$0

\$19,333

(must match resolution)

Federal Aid \$17,400

Other \$1,933

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/08/2013 - JOMARY VIEIRA, SECRETARY