



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**34718**

**DATE:** June 26, 2013

**TO:** Board of Acquisition & Contract

**FROM:** Kevin M. McGuire, Commissioner  
Department of Social Services

**RE:** Authority to amend: 1) a grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, in the amount of \$290,411 to support subsidized job placements for TANF-eligible participants under the Green Jobs Corps 2 Program for the period January 1, 2011 to June 30, 2013, by extending the end date from June 30, 2013 to June 30, 2014; and 2) a separate agreement with the Westchester Community Opportunity Program, Inc. ("WestCOP") to provide placement services for TANF-eligible participants in subsidized jobs under the Green Jobs Corps 2 Program for the period January 1, 2011 through June 30, 2013 for an amount not to exceed \$290,411 made available through the above said grant agreement by extending the end date from June 30, 2013 to June 30, 2014

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Through a resolution approved on June 2, 2011, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services (the "Department"), to enter into an Agreement with New York State Office of Temporary and Disability Assistance to accept funding in the amount of \$137,408 and to enter into a separate agreement with Westchester Community Opportunity Program, Inc. ("WestCOP") to support subsidized job placements under the Green Jobs Corps 2 Program (the "Program") for the period January 1, 2011 through September 30, 2011. The agreements were subsequently executed.

Through a resolution approved on February 9, 2012, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services (the "Department"), to amend the grant agreement with New York State Office of Temporary and Disability Assistance to accept additional funding in the amount of \$153,003, thereby making the new total not to exceed amount of \$290,411 ("First Amendment"); and to extend the end date from September 30, 2011 to June 30, 2012;

and to amend the agreement with WestCOP to support subsidized job placements under the Green Jobs Corps 2 Program by increasing the not to exceed amount by \$153,003 from an amount not to exceed \$137,408 to a new total not to exceed amount of \$290,411 and extending the end date from September 30, 2011 to June 30, 2012 ("First Amendment"). The amendments were subsequently executed.

Through a resolution approved by your Honorable Board on August 9, 2012, the end date of the grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance (OTDA), and that of the agreement with WestCOP was further extended from June 30, 2012 to September 30, 2012 ("Second Amendment"). The amendments were subsequently executed.

Through a resolution approved by your Honorable Board on January 10, 2013, the end date of the grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance (OTDA) and that of the agreement with WestCOP was further extended from September 30, 2012 to June 30, 2013 ("Third Amendment"). The amendments were subsequently executed.

As there are unspent funds left in the contract and New York State has extended the claiming deadline for these funds, authority is now requested to further amend the grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, by extending the end date from June 30, 2013 to June 30, 2014 ("Fourth Amendment"); and also further amend the agreement with WestCOP by extending the end date of the agreement from June 30, 2013 to June 30, 2014 ("Fourth Amendment").

The Green Jobs Corps 2 Program is designed to place participants lacking adequate job skills or work history into subsidized employment for 13 weeks. Participants will also receive Occupational Skills Training in one of the following fields: Green Construction, Green Carpentry and Green Plumbing during the subsidized period. If unsubsidized employment is not achieved, then WestCOP's Case Manager/Job Developer will continue to work with participants to help them find paid employment opportunities in the Green Jobs sector. In addition, the Case Manager/Job Developer will provide participants with a higher level of job readiness activities intended to better prepare them for full time unsubsidized employment.

The program will serve a **public purpose** as the **goals and objectives** of the program are to decrease dependence of TANF eligible customers on Temporary Assistance by providing subsidized job opportunities with the ultimate goal of finding permanent unsubsidized employment. **The goals and objectives are in the best interest of the County in terms of fiscal responsibility**, as the continued use of these services may enable our DSS customers to secure employment that may lead to self sufficiency, ultimately resulting in the reduction or elimination of dependence on Temporary Assistance. Furthermore, Westchester County is required to engage all TANF customers in countable employment activities in order to meet the Federal participation rate requirements.

**The performance measurement indicators will be tracked** through the submission of monthly statistics and quarterly reports as well as through direct contact with the Department's Program Office. DSS is also required to report performance outcomes to New York State, OTDA.

Accordingly, the County of Westchester is hereby requesting authority to amend the agreements with the New York State Office of Temporary and Disability Assistance and WestCOP for the aforesaid purpose.

An appropriate resolution is attached herewith for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/01/2013 - JOMARY VIERA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to further amend 1) a grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, in the amount of \$290,411 to support subsidized job placements for TANF-eligible participants under the Green Jobs Corps 2 Program for the period January 1, 2011 to June 30, 2013 by extending the end date of the grant agreement from June 30, 2013 to June 30, 2014; and 2) an agreement with the Westchester Community Opportunity Program, Inc. ("WestCOP") to provide placement services for TANF-eligible participants in subsidized jobs under the Green Jobs Corps 2 Program for the period January 1, 2011 through June 30, 2013 for an amount not to exceed \$290,411 made available through the above said grant agreement by extending the end date from June 30, 2013 to June 30, 2014; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of both agreements as amended shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A Start Date: N/A End Date: 06/30/14  
(must match resolution)

Funding Source

\$N/A  
(must match resolution)

Tax Dollars: N/A  
State Aid: N/A  
Federal Aid: N/A  
Other: N/A

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/01/2013 - JOMAR VIEIRA, SECRETARY