



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

34675

DATE: June 24, 2013

TO: Board of Acquisition & Contract

FROM: Kevin M. McGuire, Commissioner
Department of Social Services

RE: Authority to Amend:

- 1) a Grant Agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, in the amount of \$137,498 to support subsidized employment opportunities under the Health Care Jobs 2 Program for the period January 1, 2011 to June 30, 2013 by extending the end date from June 30, 2013 to June 30, 2014; and
- 2) A separate agreement with Westhab, Inc. to provide training and subsidized employment services under the Health Care Jobs 2 Program for the period January 1, 2011 through June 30, 2013 for an amount not to exceed \$137,498 made available through the above said grant agreement by extending the end date from June 30, 2013 to June 30, 2014.

Through a Resolution approved on March 31, 2011, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services (the "Department") to enter into an agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, to accept funding for an amount not to exceed \$72,596 and to enter into a separate agreement with Westhab, Inc. to provide training and subsidized job placements for TANF-eligible individuals using the aforesaid funding for the period January 1, 2011 through September 30, 2011. The agreements were subsequently executed.

Through a Resolution approved on December 29, 2011, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services (the "Department") to amend the grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, to accept additional funding in the amount of \$64,902, thereby making the new total not to exceed amount of grant \$137,498 ("First Amendment"); and to extend the end date of the agreement from September 30, 2011 to June 30, 2012; and to amend the agreement with Westhab, Inc. to provide training and subsidized job placements for TANF-eligible individuals using the aforesaid funding by increasing the not to exceed amount by \$64,902 from an amount not to exceed \$72,596 to a new total not to exceed \$137,498 and extending the end date from September 30, 2011 to June 30, 2012 ("First Amendment"). The amendments were subsequently executed.

Through a resolution approved by your Honorable Board on July 26, 2012, the end date of the grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance (OTDA) and that of the agreement with Westhab, Inc. was extended from June 30, 2012 to December 31, 2012 ("Second Amendment"). The amendments were subsequently executed.

Through a resolution approved by your Honorable Board on January 3, 2013 the end date of the grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance ("OTDA") and that of the agreement with Westhab, Inc. was extended from December 31, 2012 to June 30, 2013 ("Third Amendment"). The amendments were subsequently executed.

As there are unspent funds left in the contract and New York State OTDA has extended the claiming deadline for these funds, authority is now requested to further amend the Grant Agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, by extending the end date from June 30, 2013 to June 30, 2014 ("Fourth Amendment"); and also to further amend the agreement with Westhab, Inc. by extending the end date of the agreement from June 30, 2013 to June 30, 2014 ("Fourth Agreement") at the same cost.

The Health Care Jobs 2 Program is designed to place customers lacking adequate job skills or work history into subsidized employment for 4 weeks. Participants will also receive on-the-job training during the subsidized period through the respective employers. If unsubsidized employment is not achieved, then Westhab's Job Coach/Job Developer will continue to work with participants to help them find paid employment opportunities in the health care industry. In addition, the Job Coach/Job Developer will provide such participants with a higher level of job readiness training intended to better prepare them for full time unsubsidized employment.

The Program will serve a **public purpose** as **the goals and objectives** of the program are to decrease the dependence of TANF eligible customers on Temporary Assistance by providing job opportunities to this targeted population. **The goals and objectives are in the best interest of the County in terms of fiscal responsibility** because this program aims to reduce welfare dependence by promoting self-sufficiency. Furthermore, Westchester County is required to engage all TANF customers in countable employment activities in order to meet the Federal participation rate requirements.

The performance measurement indicators will be tracked through the submission of monthly statistics and quarterly reports, as well as through direct contact with the Department's Program Office. The contract performance data is also submitted to New York State each quarter for review.

Except as specifically amended hereby, all other terms and conditions of the original agreements as amended shall remain the same. Accordingly, authority is requested from your Honorable Board to amend the agreements for reasons stated above.

An appropriate resolution is attached herewith for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to further amend: 1) a Grant Agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, in the amount of \$137,498 to support subsidized employment opportunities under the Health Care Jobs 2 Program for the period January 1, 2011 to June 30, 2013 by extending the end date from June 30, 2013 to June 30, 2014; and 2) an agreement with Westhab, Inc. to provide training and subsidized employment services under the Health Care Jobs 2 Program for the period January 1, 2011 through June 30, 2013 for an amount not to exceed \$137,498 made available through the above said Grant Agreement by extending the end date of the agreement from June 30, 2013 to June 30, 2014 at the same cost; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the original agreements as amended shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACTS - 07/18/13 - SOMERSETTIRA, SECRETARY

	NYS Grant:	Westhab, Inc.
Original Contract Amount:	\$72,596	\$72,596
First Amendment:	\$64,902	\$64,902
Second Amendment:	0	0
Third Amendment:	0	0
Fourth Amendment:	0	0
Total:	\$137,498	\$137,498

Account to be
Charged/Credited

Fund	Dept	Major Program Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A Start Date: N/A End Date: 06/30/14
(must match resolution)

Funding Source
\$N/A
(must match resolution)

Tax Dollars: N/A
State Aid: N/A
Federal Aid: N/A
Other: N/A

: