

34548

TO: Board of Acquisition and Contract
FROM: Jay T. Pisco, PE
Commissioner of Public Works and Transportation
DATE: June 17, 2013
SUBJECT: Authority to Enter into Agreement #13-917
In the matter of Architectural Services in connection with the
Pump House Building Roof Replacement, Blind Brook Wastewater Treatment Plant,
Rye, New York

Consultant: Busing Associates, Architects, LLP
Agreement Amount: \$39,540.00

Subconsultant Approval: Adelaide Environmental Health Associates, Inc. (WBE)

Authority of your Honorable Board is requested to enter into an Agreement in connection with architectural services for the Pump House Building Roof Replacement, Blind Brook Wastewater Treatment Plant, Rye, New York. The consultant shall provide design and construction administration services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County can recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment.

The objective of this project is to replace the Pump House Building roof at the Blind Brook Wastewater Treatment Plant. The Pump House Building roof (also known as the Sludge Pump Station and Clarifier Building) has been leaking for a number of years and has been patched numerous times in the past. The building was constructed in 1971 and the roof has reached the end of its useful life. Neglecting to upgrade this critical element of the plant may result in damage to sensitive operating equipment in the plant that is located below the leaking roof. This project will implement the most cost-effective and environmentally compliant technologies available which will provide long-term energy conservation. The replacement of the Pump House Building roof will reduce energy use by utilizing high "R" value insulation and high solar reflectivity in compliance with LEED guidelines for environmental sustainability as per the United States Green Building Council. This agreement will benefit the public as it will ensure the continued reliable operation of equipment vital to the plant, thereby enhancing the health and environment of the residents of Westchester County.

The Department of Public Works and Transportation will track scheduling and accomplishments by the consultant and perform on-site inspections to ensure the successful completion of this project.

Board of Acquisition and Contract

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Pump House Building Roof Replacement, Blind Brook Wastewater Treatment Plant, Rye, New York

Busing Associates, Architects, LLP

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On May 18, 2012, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide miscellaneous professional services for an estimated fee not-to-exceed \$100,000.00. The Professional Prequalification Board approved a list of nine (9) qualified firms. The list was reviewed by the Professional Selection Board of April 5, 2013, whereby three firms were selected to possibly perform said services.

By Resolution approved June 13, 2013, your Honorable Board authorized the County to negotiate with the firm of Busing Associates, Architects, LLP, 222 Mamaroneck Avenue, White Plains, New York 10605, and a proposal was submitted for architectural services for the Pump House Building Roof Replacement, Blind Brook Wastewater Treatment Plant, Rye, New York, for a total fee of \$39,540.00, pursuant to an approved budget.

In addition, Busing Associates, Architects, LLP, has requested the utilization of the following subconsultant: Adelaide Environmental Health Associates, Inc. (Hazardous Material Testing and Abatement Program Design Services), 1511 Route 22, Suite C24, Brewster, New York 10509.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Busing Associates, Architects, LLP, 222 Mamaroneck Avenue, White Plains, New York 10605, for architectural services for the Pump House Building Roof Replacement, Blind Brook Wastewater Treatment Plant, Rye, New York. The consultant shall provide design and construction administration services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County can recommend award of the construction contracts. In addition, the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$39,540.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultant also be approved: Adelaide Environmental Health Associates, Inc. (Hazardous Material Testing and Abatement Program Design Services), 1511 Route 22, Suite C24, Brewster, New York 10509; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be December 31, 2016; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JTP/LR/AS

Agreement No. 13-917

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	322	60	SBB3001E	6120-01		\$25,000.00
	322	60	SBB3001I	6120-05		\$14,540.00

Budget Funding Year(s): 2013 Start Date: 07/31/2013 End Date: 12/31/2016
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: _____
\$39,540.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/18/2013 - JOMARY VIEIRA, SECRETARY