

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

34251

Date: May 27, 2013

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner, Department of Social Services

Subject: Authority for the County of Westchester, acting by and through its Department of Social Services Office of Workforce Investment, acting on behalf of the Westchester Putnam Local Workforce Investment Board, to amend an agreement with Westhab, Inc. for the provision of case management and workforce development services in connection with STRIVE's Core Attitudinal and Job Readiness Training in an amount not-to-exceed \$378,124.55 for the program period January 1, 2013 through February 28, 2015, by 1) expanding the scope of services to include payment of participant stipends; and 2) increasing the not-to-exceed amount by an additional \$55,761.30

By resolution approved on January 3, 2013 (the "January 3rd Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services Office of Workforce Investment (the "Department"), on behalf of the Westchester-Putnam Local Workforce Investment Board (the "WPWIB"), to enter into a sub-grantee agreement with STRIVE National to accept funding in the amount of \$512,500 to be used to provide a suite of services centered around STRIVE's Core Attitudinal and Job Readiness Training to a group of 30 youth, ages 14-17 and 20 youth, age 18 and older who are involved with the juvenile justice system, and who reside in high poverty and high crime neighborhoods in the City of Yonkers. The January 3rd Resolution further authorized the County to enter into agreements with Westhab, Inc. ("Westhab") in an amount not-to-exceed \$378,124.55 and Family Services of Westchester ("FSW") in an amount not-to-exceed \$27,000, pursuant to which the agencies would provide a suite of services centered around STRIVE's Core Attitudinal and Job Readiness Training to a group of 30 youth, ages 14-17 and 20 youth, age 18 and older who are involved with the juvenile justice system, and who reside in high poverty and high crime neighborhoods in the City of Yonkers, for the program period January 1, 2013 through February 28, 2015, pursuant to approved budgets, using the aforementioned funding. The Agreement with Westhab (the "Agreement") was subsequently executed.

Under the STRIVE program, participants are given a stipend for their participation in the program. The allocation for the stipend was included in the funding provided by STRIVE National under the sub-grantee agreement. It was originally contemplated that the Department, through the One-Stop, would be responsible for paying the stipend to the participants. However, the Department recently decided that it would be administratively more efficient to have Westhab pay the stipend directly to the participants instead. Accordingly, on April 1, 2013, a new budget was prepared which allocated an additional \$55,761.30 to Westhab. Most of the additional funding (\$40,000) will be used by Westhab to pay participant stipends. The balance of the funds will be used by Westhab for staff travel, parking, supplies, and cell phone usage. Accordingly, authority is now requested to amend the Agreement with Westhab for the provision of case management and workforce development services in connection with STRIVE's Core Attitudinal and Job Readiness Training in an amount not-to-exceed \$378,124.55 for the program period January 1, 2013 through February 28, 2015, by 1) expanding the scope of services to include payment of participant stipends; and 2) increasing the not-to-exceed amount by an additional \$55,761.30, from \$378,124.55 to \$433,885.85, in order to provide Westhab with the necessary funding to pay for participant stipends, staff travel, parking, supplies, and cell phone usage.

Except as expressly amended hereby, all remaining terms and conditions under the Agreement with Westhab shall remain the same.

The **goals and objectives** of the Agreement are to place 50 program eligible youth, from various high crime, high poverty neighborhoods in Yonkers into a program to provide a suite of services centered around STRIVE's Core Attitudinal and Job Readiness Training.

The **goals and objectives** of the Agreement are in the best interests of the County in terms of fiscal responsibility because the participating youth will receive case management, mentoring and restorative justice services to develop them economically and have a dramatic impact on their communities by reducing the impact on the criminal justice system where several of these youth have been involved.

The **goals and objectives** of the proposed agreement will be tracked and monitored by staff of the Department.

Accordingly, I respectfully recommend the adoption of the annexed resolution.

KMM/CJ/jpg

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Social Services (the "Department"), on behalf of the Office of Workforce Investment ("WPLWIB"), is hereby authorized to amend an agreement with Westhab, Inc. for the provision of case management and workforce development services in connection with STRIVE's Core Attitudinal and Job Readiness Training in an amount not-to-exceed \$378,124.55 for the program period January 1, 2013 through February 28, 2015 (the "Agreement"), by 1) expanding the scope of services under the Agreement to include payment of participant stipends; and 2) increasing the not-to-exceed amount under the Agreement by an additional \$55,761.30, from \$378,124.55 to \$433, 885.85, to provide Westhab with the necessary funding to pay for participant stipends, staff travel, parking, supplies, and cell phone usage; and be it further

RESOLVED, that except as expressly amended hereby, all remaining terms and conditions under the Agreement with Westhab shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute any document necessary to implement this Resolution.

Original Contract Amount: \$378,124.55

This Amendment: **\$55,761.30**

Total: \$433,885.85

Account to be

Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
275	22	476M	7340	T476	\$55,761.30

Budget Funding Year(s): 2012(Grant Year) Start Date: N/A End Date: N/A
(must match resolution)

Funding Source

Tax Dollars:

State Aid:

Federal Aid: 100%

\$55,761.30
(must match resolution)

Other _____