



# Westchester Community College

State University of New York

33432

**TO:** Board of Acquisition and Contract

**FROM:** Joseph N. Hankin  
President, Westchester Community College

**DATE:** April 9, 2013

**SUBJECT:** Resolution to Award to the Low Bidder  
Contract No. WCC-13-549  
Annual Inspection and Service of Fire Sprinkler Systems, Fire Pumps & Hydrants  
Westchester Community College  
Valhalla, New York  
**Contractor:** Simplex Grinnell  
**Amount:** \$29,475.00

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On April 3, 2013 two (2) bids were received and opened for Contract No. WCC-13-549 Annual Inspection and Service of Fire Sprinkler Systems, Fire Pumps & Hydrants, Westchester Community College, Valhalla, NY New York.

Only two (2) contractors submitted bids because the project requires special licenses and certifications in order to conduct service on this type of system. The College canvassed potential bidders throughout the tri-state area who were certified and personally notified these companies of the project. The project was advertised in Journal News (Central Edition). A total of five (5) contractors received specifications with only the two bids received. The service and inspection of this system is required by the NY State Office of Fire Prevention and Control.

The bids were reviewed by the Department and it was determined that Simplex Grinnell submitted the low bid in the amount of \$29,475.00.

The low bidder has been investigated and it has been found that Simplex Grinnell:

- Performed satisfactory work in the past for the County.  
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget  
 Non-Recurring Budget  
 Operating Budget

It is my recommendation that Contract WCC-13-549 be awarded to Simplex Grinnell in the amount of \$29,475.00 subject to appropriation.

This Department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/02/2013 - JOMARY VIEIRA SECRETARY

# RESOLUTION

## CONTRACT NO. WCC-13-549

Upon communication from the President, Westchester Community College be it

**RESOLVED**, that Contract No. WCC-13-549 for Annual Inspection and Service of Fire Sprinkler Systems, Fire Pumps & Hydrants, Westchester Community College, Valhalla, New York be and is hereby awarded to the low bidder, Simplex Grinnell, 4 Commerce Drive, Harriman, NY 10926, in the amount of \$29,475.00; and be it further

**RESOLVED**, that this contract is subject to County appropriations; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	010	34		4408		\$23,580
	701	78		4408		\$5,895

**Budget Funding Year(s)** 2012/2013 **Start Date:** July 29, 2013 **End Date:** July 28, 2018  
 (must match resolution)

**Funding Source:** **Tax Dollars** 23%

**Contractor Federal I.D. No./**  
**Social Security No.:** \_\_\_\_\_

**State Aid** 26%

\_\_\_\_\_  
 (must match resolution)

**Federal Aid** \_\_\_\_\_

**Vendor No.:** \_\_\_\_\_

**Other** 51% (tuition)

**Encumbrance No.:** \_\_\_\_\_