

33207

DATE: April 4, 2013

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to exercise an option to renew inter-agency Agreements with Family Services of Westchester, Inc. and The Wartburg Home of the Evangelical Lutheran Church for the purpose of providing social adult day care respite services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations under the Expanded In-Home Services for the Elderly Program for a total aggregate amount not to exceed \$143,760, in the individual amounts set forth in the attached Schedule A for the program period April 1, 2013 through March 31, 2014

By resolution approved on May 24, 2012 (the "May 24th Resolution"), your Honorable Board authorized the County to enter into inter-agency Agreements (the "Agreements") with Family Services of Westchester, Inc. ("FSW") and The Wartburg Home of the Evangelical Lutheran Church ("Wartburg") for the purpose of providing social adult day care respite services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations, under the Expanded In-Home Services for the Elderly Program (the "Program"), for a total aggregate amount not-to-exceed \$143,760, comprised of \$129,384 in State funds and \$14,376 in County matching funds to be paid pursuant to an approved budget, for the program period April 01, 2012 through March 31, 2013, with the County having the sole option to renew the Agreements for up to two (2) additional one (1) year periods subject to the prior approval of your Honorable Board. These agreements were subsequently executed.

The County now seeks authority to exercise the first of its two (2) options to renew the inter-agency agreements with Family Services of Westchester, Inc. ("FSW") and The Wartburg Home of the Evangelical Lutheran Church ("Wartburg") hereinafter (the "Contractors") for the purpose of providing social adult day care respite services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations, under the Expanded In-Home Services for the Elderly Program (the "Program"), for a total aggregate amount not to exceed \$143,760, comprised of \$129,384 in State funds and \$14,376 in Contractor matching funds, in the individual amounts set forth in the attached Schedule "A", pursuant to an approved budget, for the program period April 01, 2013 through March 31, 2014. It should be noted that both contractors have provided written agreement to accept 1) a reduction of \$7,188 each in County funds for the Program, for a total reduction of \$14,376 in County funds, and 2) to provide \$7,188 each in Contractor matching funds to the Program, for a total amount of \$14,376 in Contractor matching funds.

The Agreements will serve a public purpose by providing supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization. These funds help provide the support that enables these caregivers to continue to provide the assistance the elderly need to help them remain in the community and out of more expensive and less desired nursing home environments.

The goals and objectives of the Program are to provide caregivers of seniors with respite from their caregiving responsibilities which would allow more seniors to remain at home, thus preventing institutionalization.

The goals and objectives of the Program are in the best interests of Westchester County in terms of fiscal responsibility because it effectively allows seniors to remain at home, thus preventing costly institutionalization.

The goals and objectives of the Program will be tracked and monitored on an on-going basis through monthly reports and site visits by Department staff.

The Agreements with the contractors are exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

Except as specifically amended hereby, all remaining terms and conditions of the Agreements shall remain the same.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ/

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
01/25/2015
PRIMARY/MRA, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to exercise the first of its two (2) options to renew Inter-Agency agreements (the "Agreements") with Family Services of Westchester, Inc. and The Wartburg Home of the Evangelical Lutheran Church (the "Contractors") for the purpose of providing social adult day care respite services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations, for a total aggregate amount not to exceed \$143,760, comprised of \$129,384 in State funds and \$14,376 in contractor matching funds, in the individual amounts set forth in the attached Schedule 'A', to be paid pursuant to an approved budget, for the program period April 1, 2013 through March 31, 2014; and be it further

RESOLVED that both contractors have provided written agreement to accept a reduction of \$7,188 each in County funds for the Program, for a total reduction of \$14,376 in County funds.

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreements shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreement	\$143,760.00
This Agreement	\$143,760.00
TOTAL	\$287,520.00
Agreement #	

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	048N	4380	T048	\$129,384.00
NA	N/A	N/A	N/A	N/A	\$ 14,376.00

Budget Funding Year(s) 2013-2014 Start Date 4/1/13 End Date 3/31/14
(must match resolution)

Funding Source	Tax Dollars	<u>\$0-----</u>
	State Aid	<u>\$129,384.00</u>
<u>\$143,760.00</u>	Federal Aid	<u>\$0-----</u>
(must match resolution)	Other	<u>\$14,376.00</u>

SCHEDULE "A"

<u>Agency</u>	<u>State Funds</u>	<u>Contractor Match Funds</u>	<u>Total</u>
Family Services of Westchester	\$ 64,692	\$ 7,188	\$ 71,880
Wartburg Home of the Evangelical Lutheran Church	<u>\$ 64,692</u>	<u>\$ 7,188</u>	<u>\$ 71,880</u>
Total	\$129,384	\$14,376	\$143,760

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/25/2013 JOHANNY VIEIRA, SECRETARY