



Robert P. Astorino  
County Executive

Kenneth W. Jenkins  
Chairman

**#33061**

**DATE:** March 27, 2013

**TO:** Board of Acquisition and Contract

**FROM:** Kevin J. Plunkett  
Deputy County Executive

Hon. Kenneth W. Jenkins  
Chairman, Westchester County Board of Legislators

**RE: Resolution authorizing Westchester County to enter an agreement with El Centro Hispano, Inc., for the provision of adult computer classes for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$30,000.00**

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Authority is hereby requested from your Honorable Board for Westchester County to enter into an agreement with El Centro Hispano, Inc. ("El Centro") pursuant to which El Centro would provide adult computer classes for the term January 1, 2013 through December 31, 2013 for an amount not to exceed Thirty Thousand (\$30,000.00) Dollars, payable quarterly upon the County's receipt of quarterly reports.

The goals and objectives of this agreement are to provide bilingual beginner-level computer classes for up to 216 adults (including approximately 50 seniors) and 78 children and young adults in White Plains and surrounding areas. While the focus is on Hispanic adults, Non-Hispanic adults from the community are also eligible for training.

The public purpose of this agreement is to provide a variety of courses to help adults maintain self-sufficiency.

Exemption of this Agreement from the requirements of the Westchester County Procurement Policy has been granted by separate resolution submitted to your Honorable Board on even date herewith.

Accordingly, we recommend and urge your Honorable Board's approval of the annexed Resolution.

Attachment

**RESOLUTION**

Upon a communication from the Deputy County Executive and the Chairman of the Westchester County Board of Legislators, be it hereby

**RESOLVED**, that Westchester County is hereby authorized to enter into an agreement with El Centro Hispano, Inc. ("El Centro"), pursuant to which El Centro will provide adult computer classes for the term January 1, 2013 through December 31, 2013, and be it further

**RESOLVED**, that in consideration for the services to be rendered, the County shall pay El Centro an amount not to exceed THIRTY THOUSAND (\$30,000.00) DOLLARS, payable quarterly upon the County Executive's and Board of Legislators' receipt of quarterly reports, and be it further

**RESOLVED**, that the Agreement is subject to County appropriations; and be it further

**RESOLVED**, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Service Provider, then the Service Provider shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive, or his authorized designee, is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	52		52L001		\$30,000

Budget Funding Year(s) 2011 Start Date 1-1-2013 End Date 12-31-2013

Funding Source Tax Dollars \$30,000

State Aid \_\_\_\_\_

**\$30,000** Federal Aid \_\_\_\_\_

(must match resolution) Other \_\_\_\_\_