



Robert P. Astorino  
County Executive

Department of Social Services

Kevin McGuire  
Commissioner

**33012**

**DATE:** March 21, 2013

**TO:** Honorable Board of Acquisition and Contract

**FROM:** Kevin M. McGuire  
Commissioner, Department of Social Services

**SUBJECT:** Authority to amend a resolution authorizing the County to enter into Child Care Time and Attendance User Agreements with the agencies that provide day care services for households eligible for child day care subsidies through the New York State Child Care Block Grant (“CCBG”) in order to add the new agencies listed on the attached Schedule “A-1” to the group of already approved agencies

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Through a resolution approved on May 24, 2012 and subsequently amended on August 30, 2012, your Honorable Board authorized the County of Westchester, acting through the Department of Social Services, to enter into Child Care Time and Attendance User Agreements (“CCTA Agreements”) with licensed and registered child care programs, registered family day care providers and legally exempt child care providers that provide child care services for households eligible for subsidies through the New York State Child Care Block Grant for the term commencing approximately May 1, 2012 and continuing indefinitely until terminated by either party at no cost to the County.

Authority is now requested to further amend the aforesaid resolution in order to include the thirty-six (36) new agencies listed on the attached Schedule “A-1” in the group of previously approved agencies. These agreements will take effect upon execution and will continue indefinitely until terminated by either party

The New York State Office of Children and Family Services (“NYSOCFS”) implemented an automated Child Care Time and Attendance (CCTA) monitoring and payment system for providers currently providing day care services to eligible children pursuant to a Child Care Block Grant (“CCBG”) provided by New York State. The providers are required to enter into CCTA agreements with the County whereby they agree to electronically submit time records for their child care services.

These contracts serve a **Public Purpose** in that the CCTA application was implemented by New York State Office of Children and Family Services to reduce fraud and increase accuracy in the calculation of child care hours.

The **goals and objectives** of these agreements are to require agencies that provide day care services for households eligible for child day care subsidies through the New York State Child Care Block Grant to electronically submit time records for child care services and to enter into CCTA agreements

The **goals and objectives are in the best interest of the County** because requiring agencies that receive child day care subsidies through the New York State Child Care Block Grant to enter into CCTA agreements and to use the automated daycare attendance monitoring and payment system for Child Care Time and Attendance will encourage fiscal responsibility and accountability among the vendors.

Except as specifically amended hereby, all other terms and conditions of the original resolution as amended shall remain the same. The amendment is to the resolution because the contracts with the agencies have not been executed.

Your approval of the attached resolution is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - JONAS VIEIRA, SECRETARY



#	PROGRAM NAME IN CCFS
1	98 Davis, LLC
2	Alodia Sandoval
3	Bibi S. Nepal
4	Carolyn Johnson
5	City Harvest Church
6	Dashaon Lascaze
7	Deborah A. Brackett
8	Deborah James
9	Elsy Andrade
10	Ian Cruickshank
11	Family YMCA at Tarrytown
12	Graciela Cabrera
13	Grow with Grace Day Care, Inc.
14	Hawthorne Daycare, Inc.
15	Hope Child Group, Inc.
16	Janie J. Robertson
17	Jennifer E. Rhoden
18	Jennifer Vicens
19	Jessica G. Jimenez
20	Jessica C. Rodriguez
21	Juliana R. Rodriguez
22	Katina Fields
23	Linden Daycare, Inc.
24	Lyons Park Group Family Day Care, Inc.
25	Maria C. Garcia, Orquidea Minaya
26	Maureen Peddlar
27	Maxine M. Allan
28	Merline L. Coke
29	Micheline K. Jacques
30	Michelle W. Humphrey
31	Murlene Wignal
32	Naded Santos
33	Peas in the Pod LLC
34	Queen E. McShaw
35	Rose Koomson

APPROVED FOR ACQUISITION CONTRACT - 04/25/2013 - JOMARY VIEIRA, SECRETARY

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/25/2013 - JOMARY VIEIRA, SECRETARY