

32897

March 18, 2013

To: Honorable Board of Acquisition and Contract

From: Kevin Cheverko
Commissioner of Correction

Re: Authority for the County of Westchester to amend an agreement with Aramark Correctional Services, LLC for the provision of food service at the Department of Correction, in order to exercise the second and final renewal option for the period from January 1, 2013 through December 31, 2013, provide for a Consumer Price Index increase of 3.0% (4.7 cents) in the maximum per-meal rate from \$1.559 to \$1.606, and increase the aggregate not to exceed amount over the contract term from \$7,652,653 to \$10,278,306

Your Honorable Board approved a Resolution on December 30, 2009 authorizing the County of Westchester to enter into an agreement with Aramark Correctional Services, Inc. ("Aramark") for the provision of food service at the Department of Correction for the term January 1, 2010 through December 31, 2011 at a cost not to exceed \$5,180,855 payable at the maximum rate of \$1.514 per meal served, with the County's option to renew the agreement for up to two (2) additional one (1) year periods.

By Resolution approved on December 29, 2011, your Honorable Board authorized the County to amend the agreement in order to exercise a renewal option for the period January 1, 2012 through December 31, 2012, provide for a Consumer Price Index increase of 3.0% (4.5 cents) in the maximum per-meal rate from \$1.514 to \$1.559, and increase the aggregate not to exceed amount over the contract term from \$5,180,855 to \$7,652,653, subject to budget appropriation.

Authority is now requested for the County to further amend the agreement with Aramark for the provision of food service at the Department of Correction, in order to exercise the second and final renewal option for the period January 1, 2013 through December 31, 2013, provide for a Consumer Price Index increase of 3% (4.7 cents) in the maximum per-meal rate from \$1.559 to \$1.606, and increase the aggregate not to exceed amount over the contract term from \$7,652,653 to \$10,278,306, subject to budget appropriation.

In accordance with the agreement, Aramark has requested an additional Consumer Price Index adjustment of 3% (\$4.7 cents) in the maximum per-meal rate, which will increase, effective January 1, 2013, the maximum per meal rate from \$1.559 to \$1.606 based on an inmate population of 1,300. Should the inmate population increase, the price per meal will decrease as specified in Schedule "A" to the proposed Resolution. The effect of this CPI adjustment will increase the aggregate not to exceed amount over the contract term from \$7,652,653 to \$10,278,306. All other terms and conditions of the agreement will remain unchanged.

The Goals & Objectives of the contract are to prepare and serve food for 1300-1600 inmates daily in the most professional, yet cost efficient manner possible; the menus must consist of foods which are known to be popular/generally acceptable to the inmates and staff; the food must be prepared in accordance with tested recipes and preparation procedures; the hot and cold food must be held and transported under optimum temperature conditions; the menu and portion sizes must be consistent and in accordance with the menu specifications; there must be in place a verifiable audit trail which will, at all times, assure the Department that each inmate is receiving the specified nutritious meal.

It is in the best interest of the County to provide adequate nutritious food to the inmate so that the food does not become the source of inmate complaints, disciplinary problems or legal issues.

The contract will be tracked and monitored as follows: the Contractor will submit to the Food Service Administrator, in writing, within 15 days of the end of each fiscal year quarter, a report of food service activity to include but not limited to a complete accounting of the actual meals served, sack lunches, and snacks purchased; detail of all preventive maintenance and repairs performed on each piece of equipment including service type, date and vendor name; copies of all reports and records required to qualify for Federal Surplus Commodities, copies of all reports and records required for the County to obtain school lunch and breakfast reimbursement (if applicable); monthly/accounting period financial (profit and loss) reports detailing the operation of the food service on a monthly/accounting period, as well as quarterly and year to date summary basis. These statements must be the same as those produced by the Contractor in comparable management fee accounts.

Accordingly, I recommend approval of the annexed Resolution.

KC/DLV/dv

RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

RESOLVED, that the County of Westchester is authorized to amend the agreement with Aramark Correctional Services, LLC for the provision of food service at the Department of Correction, in order to exercise the second and final renewal option for the period January 1, 2013 through December 31, 2013, provide for a Consumer Price Index increase of 3% (4.7 cents) in the maximum per-meal rate from \$1.559 to \$1.606, and increase the aggregate not to exceed amount over the contract term from \$7,652,653 to \$10,278,306, subject to budget appropriation. Should the inmate population increase, the price per meal shall decrease as specified in Schedule "A" attached hereto; and be it further

RESOLVED, that all other terms and conditions of the agreement shall remain unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	35	1000	4380		\$2,625,653

Budget Funding Year(s) 2013 Start Date 01/01/2013 End Date 12/31/2013
 (must match resolution)

Funding Source	Tax Dollars	<u>For the Budget Year 2013 \$2,625,653</u>
2010: \$2,545,875	State Aid	_____
2011: \$2,634,980	Federal Aid	_____
2012: \$2,471,798	Other	_____
2013: <u>\$2,625,653</u>		
Total		\$10,278,306

ARAMARK FOOD SERVICE PRICE PER MEAL RATES FOR 2013

ARAMARK FOOD SERVICE PRICE PER MEAL				
Rates for 2013				
	Population			
	Low	High	Current Meal Price	New Meal Price
	1300	1324	1.559	1.606
	1325	1349	1.548	1.594
	1350	1374	1.537	1.583
	1375	1399	1.526	1.572
	1400	1424	1.516	1.561
	1425	1449	1.506	1.551
	1450	1474	1.496	1.541
	1475	1499	1.486	1.531
	1500	1524	1.476	1.520
	1525	1549	1.468	1.512
	1550	1574	1.458	1.502
	1575	1599	1.450	1.494
	1600	1624	1.442	1.485
	1625	1649	1.434	1.477
	1650	1674	1.427	1.470
	1675	1699	1.419	1.462
	1700	1724	1.412	1.454
	1725	1749	1.406	1.448
	1750	1774	1.399	1.441
	1775	1799	1.393	1.435

APPROVED BOARD OF ACQUISITION & CONTRACT 2014/8/2013 - JOMARY VIEIRA, SECRETARY