



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**32076**

Date: February 5, 2013

To: The Honorable Board of Acquisition and Contract

From: Kevin M. McGuire  
Commissioner of Social Services

Subject: **Authority to enter into an agreement with The Mental Health Association of Westchester County, Inc. for the provision of a Host Visitation Program to enhance visitation between children in foster care and their families for the term January 1, 2013 through December 31, 2013 in an amount not to exceed \$90,000 to be paid in accordance with an approved budget and subject to appropriations**

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Authority is requested from your Honorable Board for the County of Westchester to enter into an agreement with The Mental Health Association of Westchester County, Inc. ("MHA") for the operation of a Host Visitation Program to enhance visitation between children in foster care and their parents who are involved in substance abuse treatment for the term January 1, 2013 through December 31, 2013 in an amount not to exceed \$90,000 payable pursuant to an approved budget (the "Agreement") and subject to appropriation. The proposed Agreement will provide training to Court Appointed Special Advocates ("CASA") as volunteers who will provide host visitation along with MHA staff, at a minimum, on a weekly basis, to approximately 16 to 24 families with children in foster care.

The services provided through this Agreement serve a **public purpose** by increasing the number of visits with family members that children in foster care receive, and the more frequent contact that will be afforded by the Host Visitation Program should reduce the trauma of removal from the home for children and assists them in transitioning to a more permanent setting, whether that is reunification with the family, adoption, independent living, or adult custodial care.

The **goals and objectives** of this Agreement are to provide more frequent contact between children in out of home placement and their parent/caretaker, thereby reducing the length of time to achieve permanency.

The **goals and objectives are in the best interest of the County in terms of public health and safety** because the services provided through this contract enhance visitation of children in foster care and their families. According to the New York City Administration for Children's Services, Office of Family Visiting, "A Bridge Back Home: Visit Hosts" June 2007, research indicates that for children in foster care, more frequent contact with family, including siblings and extended family "reduces the trauma of removal for children, improves their adjustment to placement, and helps expedite permanency, regardless of whether the goal is reunification, adoption, independent living, or adult custodial care.

The **goals and objectives are in the best interest of the County in terms of fiscal responsibility** in that the Department is able to achieve cost savings when children in foster care are reunified with an identified permanent resource. Through the provision of services, the need for continued foster care placements and the costs associated will be averted. This will result in substantial savings for the County and the taxpayers.

The **goals and objectives will be tracked and monitored** using the performance measurement indicators developed by the Department and approved by the County Budget Office. The program office will be responsible for setting the milestones/targets and tracking the achievements by reviewing the performance reports submitted by the vendor. Under the terms of the Agreement, the vendor will provide each family served with a minimum of one (1) visit per week.

This contract is exempt from the requirements of the Common Grant Rule as it falls under the Social Services Block Grant category. This contract is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xviii thereof.

Accordingly, approval of the attached resolution authorizing the County to enter into an agreement with The Mental Health Association of Westchester County, Inc. is respectfully requested.

KMM/DI

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with The Mental Health Association of Westchester County, Inc. ("MHA") for the operation of a Host Visitation Program to enhance visitation between children in foster care and their families for the term January 1, 2013 through December 31, 2013 in an amount not to exceed \$90,000 payable pursuant to an approved budget (the "Agreement"); and be it further

**RESOLVED**, that the Agreement is subject to County Appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget ("State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate this Agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be  
Charged/credited  
2013

| Fund | Dept | Major Program,<br>Program &<br>Phase Or Unit | Object/<br>Sub<br>Object | Trust<br>Account | Dollars  |
|------|------|--|--------------------------|------------------|----------|
| 101  | 22   | 8900   | 5960                     | -----            | \$90,000 |
|      |      |  |                          |                  |          |
|      |      |  |                          |                  |          |
|      |      |  |                          |                  |          |

Budget Funding Year(s): 2013 Start Date: 01/01/13 End Date: 12/31/13  
(must match resolution)

Funding Source

Tax Dollars: 41%

State Aid: 30%

**\$90,000**

Federal Aid: 29%

(must match resolution)

Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/07/2013 - JOHANNY VIERA, SECRETARY