

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

31542

Date: January 7, 2013

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner
Department of Social Services

Subject: Resolution authorizing the County of Westchester to enter into an agreement with Friendship Unified Freewill Baptist Church of Mount Vernon, Inc. ("Friendship Church") for the provision of emergency overnight shelter in an amount not to exceed \$120,811 to be paid monthly pursuant to an approved budget and subject to appropriation for the period from January 1, 2013 through December 31, 2013 with the sole option on the part of the County to extend the agreement for five additional one-year terms.

Authority is hereby requested for the County of Westchester (the "County"), acting by and through the Department of Social Services (the "Department"), to enter into an agreement (the "Agreement") with Friendship Unified Freewill Baptist Church of Mount Vernon Inc. ("Friendship Church"), pursuant to which Friendship Church will provide emergency overnight shelter in the Mount Vernon area for single homeless individuals who have no indoor place to sleep. The term of the Agreement will commence on January 1, 2013 and continue through December 31, 2013, with the sole option on the part of the County to extend the agreement for five additional one year terms. In consideration for services to be rendered, the County will pay Friendship Church an amount not-to-exceed \$120,811 payable monthly in accordance with an approved budget.

Pursuant to the terms of the proposed Agreement, Friendship Church will serve a maximum of 14 individuals per night. Friendship Church will accommodate both male and female adults from the hours of 9:00 p.m. to 6:00 a.m. daily. Each individual will be offered a cot with bedding / pillows, bath cloth with toiletries and a light meal or snack and will be allowed to shower. Staff will include a program director, security guard, intake worker, monitor and janitor.

On October 18, 2012, the Department issued a Request for Proposals (“RFP”) to solicit qualified agencies to provide an emergency overnight shelter in the Mount Vernon area. On November 9, 2012, the Department received three (3) proposals and after evaluation of the proposals, the Department has determined that the proposal from Friendship Church was the most cost effective and advantageous based upon the specified evaluation criteria as set forth in the RFP. Accordingly, the Department seeks to award the contract to Friendship Church.

This contract serves a **public purpose** by providing emergency overnight shelter for single homeless individuals who have no indoor place to sleep. The people to be served by the emergency shelter are in need of housing, and who may have been disqualified from a public assistance program for failing to comply with a rule, procedure or regulation or are otherwise ineligible for DSS benefits.

The **goals and objectives** of this contract are to provide a safe, sanitary, warm, dry place for people who are not housed and do not currently participate in the formal County shelter system.

The **goals and objectives are in the best interest of the County in terms of fiscal responsibility** because emergency care for this vulnerable population provides for their temporary concerns, reduces their incidents of illness and stress and keeps them independent of the costly shelter system.

The **goals and objectives as stated in the resolution will be tracked and monitored** through performance measurement indicators created by the department and approved by the County Budget Office.

Accordingly, authority is requested for the County of Westchester to enter into an Agreement with Friendship Unified Freewill Baptist Church of Mount Vernon, Inc. (“Friendship Church”) for the above said purpose.

An appropriate resolution is attached for your Honorable Board’s approval.

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with Friendship Unified Freewill Baptist Church of Mount Vernon, Inc. to provide emergency overnight shelter in the Mount Vernon area for the period from January 1, 2013 through December 31, 2013, with the sole option on the part of the County to extend the agreement for five additional one year terms for an amount not to exceed \$120,811 to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this contract is subject to County Appropriation; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions necessary to implement this Resolution.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2013	101	22	8900	5860	-----	\$120,811

Budget Funding Year(s) 2013
(must match resolution)

Start Date: 01/01/13

End Date: 12/31/13

Funding Source

Tax Dollars: 71%

State Aid: 29%

\$120,811

Federal Aid:

(must match resolution)

Other: