



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

30803

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner of Social Services

Date: December 3, 2012

Re: **Authority for the County to enter into an Agreement with Family Services of Westchester, Inc. for the operation of the Respite program for families with children at risk of foster care placement for the term January 1, 2013 through June 30, 2013 in an amount not to exceed \$107,767 payable pursuant to an approved budget**

Authority is requested for the County of Westchester, acting by and through its Department of Social Services, to enter into a seven-month Agreement with Family Services of Westchester, Inc. for the provision of a community based, culturally competent, family focused respite program that provides families with children at risk of foster care placement assistance to stay together and reduce foster care placement for the term January 1, 2013 through June 30, 2013 in an amount not to exceed \$107,767 (the "Agreement") payable pursuant to an approved budget. This Agreement is necessary to give the Department sufficient time to prepare and issue a Request for Proposals for Respite Services ("RFP") for an agreement which will commence on July 1, 2013.

The Federal grant which supports this respite program does not require that procurements made with grant funds be competitively bid. The proposed Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)(xviii) thereof.

The services to be provided through this Agreement serve the **public purpose** of preserving the family and reducing the risk of abuse or neglect, thus averting the need for foster care placement as families are better equipped to handle child behaviors, thereby promoting the general safety and welfare of residents of Westchester County.

The **goals and objectives** of the Agreement are to provide preventative services to families at risk of foster care placement by providing brief and temporary care and supervision of children for the purpose of relieving parent of the care of such children when the family needs immediate relief in order to maintain or restore family functioning. Additionally, the Vendor is able to provide an out-of-home respite bed for very short term relief, allowing the parent to make a long-term plan. The Vendor is able to accomplish its goals and objectives through the provision of the following services:

- therapeutic recreation
- recreational respite
- weekend trips
- group activities
- on-on-one support
- reduce social isolation
- promote positive parenting
- promote healthy attachment and positive development
- connections with the family to community resources

The goals and objectives promote the public health and safety because the Agreement services help maintain or restore family functioning and increase the stability of families, thereby reducing the risk of abuse, neglect and/or the need for foster care placements.

The goals and objectives promote fiscal responsibility because the Department will be able to avoid the need for foster care placements and avoid the costs associated with such placement. Preventing children from entering the foster care system can result in substantial savings for the County and the taxpayers.

Family Foster Care cost annualized per child. The cost of foster care in a Family Foster setting can range from \$17.10 to \$58.65 per day per child depending on the age and level of care provided. Based on these rates, annualized foster care can cost from \$6,241.50 to \$21,407.25 per child per year or **\$3,120.75 to \$10,703.63 over the term of the Agreement.**

Residential Foster Care cost annualized per child. The cost of Residential Foster Care can range from \$199.60 to \$446.78 per day per child. That translates into an annualized cost for residential care from \$72,854.00 to \$163,074.70 per child per year or **\$36,427.00 to \$81,537.35 over the term of the Agreement.**

Contract program cost per child. The estimated cost of the Respite services through Family Services of Westchester, Inc. is \$107,767 over the term of the Agreement. The vendor served 81 children during the first 2 quarters of 2012. At this rate of service, the cost would be **\$1,330.46 per child over the term of the Agreement.**

The goals and objectives will be tracked and monitored by the Department to evaluate services using the performance measurement indicators developed by the Department and

approved by the County Budget Office. They include but are not limited to, reviewing periodic reports submitted by the vendor and site visits.

Based on the Performance Measurement Indicators reported from January 1, 2012 through September 30, 2012, the Department is able to report the Vendor has met the targets as provided in the contract. Over this period of the contract, FSW has served over 100% of the contract capacity. Over this same period, FSW Respite Program has averted 100% from foster care placements.

A resolution is annexed hereto, which I recommend for your favorable consideration.

KMM/DI
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/17/2013 - JOMAR VILLERA SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with Family Services of Westchester, Inc. for the provision of a Respite program for families with children at risk of foster care placement for the term January 1, 2013 through June 30, 2013 in an amount not to exceed \$107,767 (the Agreement), payable pursuant to an approved budget; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreements is also subject to further financial analysis of the impact of any New York State Budget ("State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate this Agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/credited

2013

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
101	22	8900	5960	-----	\$107,767

Budget Funding Year(s): 2013
(must match resolution)

Start Date: 1/1/13 End Date :6/30/13

Funding Source

Tax Dollars: 41%

State Aid: 30%

\$107,767
(must match resolution)

Federal Aid: 29%

Other:

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