

November 27, 2012

30750

TO: Board of Acquisition and Contract

FROM: Kevin Cheverko
Commissioner of Correction

RE: **Resolution authorizing the County of Westchester to exercise its third of four renewal options for its agreement with Public Safety Psychology, PLLC to provide psychological testing for correction officer candidates in an amount not to exceed \$20,000 for a one-year period commencing January 1, 2013 and terminating December 31, 2013**

Authority is requested for the County of Westchester (the "County") to exercise its third of four renewal options of the agreement with Public Safety Psychology, PLLC (the "Contractor") pursuant to which the Contractor will provide psychological testing for correction officer candidates, for which the County will pay the Contractor an amount not to exceed Twenty Thousand (\$20,000.00) Dollars at a rate of \$275 per evaluation, pursuant to an approved budget for the third of four one-year period commencing January 1, 2013 and continuing through December 31, 2013.

Your Honorable Board authorized the County to exercise its first of four renewal options in an amount not to exceed \$20,000.00 for the period January 1, 2011 through December 31, 2011 on December 22, 2010. The option was duly executed.

Your Honorable Board authorized the County to exercise its second of four renewal options in an amount not to exceed \$20,000.00 for the period January 1, 2012 through December 31, 2012 on January 12, 2012. The option was duly executed.

This agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)viii of the Policy.

The goals and objectives of this agreement are to effectively and comprehensively screen potential correction officer candidates for psychological suitability prior to offering employment at the Department of Correction. Through a multi-year contract, DOC benefits from continuity with a vendor that will be familiar with the Department's expectations concerning its workforce.

The goals will be tracked by direct contact between the Special Investigations Unit and the vendor, spot checks of the screening process (i.e. ensuring that candidates are examined for the full duration of time required under the contract), firsthand review of all final reports and invoices generated by vendor by Special Assistant to Commissioner.

The public purpose is to ensure that the Department of Correction successfully screens all candidates in an effort to ensure that it is offering employment to individuals who are psychologically suited for working in a correctional setting.

Accordingly, approval of the attached resolution is most respectfully requested.

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/03/2013 - JOMBY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Correction, is authorized to exercise its third of four options to renew its agreement with Public Safety Psychology PLLC (the "Contractor"), pursuant to which the Contractor will provide psychological testing for correction officer candidates, for which the County will pay the Contractor an amount not to exceed Twenty Thousand (\$20,000.00) Dollars at a rate of \$275 per evaluation, pursuant to an approved budget for the one year period commencing January 1, 2013 and expiring December 31, 2013; and be it further

RESOLVED that this Agreement is subject to County appropriations; and be it further

RESOLVED that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Hospital, then the Hospital shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	35	1000	4380		\$20,000

Budget Funding Year(s) 2013 Start Date 1/1/2013 End Date 12/31/2013
 (must match resolution)

Funding Source Tax Dollars \$20,000

State Aid _____

\$ \$20,000 Federal Aid _____
 (must match resolution)

Other _____