

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

30691

DATE: November 19, 2012

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with Westhab, Inc. to operate a transitional shelter for homeless, employable single men at a facility known as the **Vaughn Glanton Employment Residence** located at 17 South Second Avenue, Mount Vernon, New York for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$1,039,301 to be paid monthly pursuant to an approved budget and subject to appropriation

The County of Westchester requests authorization to enter into an agreement with Westhab, Inc. to operate a transitional shelter for homeless, employable single men at a facility known as the Vaughn Glanton Employment Residence located at 17 South Second Avenue, Mount Vernon, New York for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$1,039,301 to be paid monthly pursuant to an approved budget and subject to appropriation. The anticipated annual number to be served is 75 with a maximum monthly capacity of 37.

The **public purpose** of the proposed agreement is to ensure the health and safety of some of Westchester County's most vulnerable population. This is achieved by assisting homeless, employable single men to transition from homelessness to economic independence and self-sufficiency, while providing them with shelter and supportive services.

The **goals and objectives** of the program are to provide immediate transitional housing to homeless, employable single men. Westhab -Vaughn Glanton Employment Residence program also provides 24 hours on-site supervision, meals, supportive services to include assistance in finding permanent housing, job search and job placement services and linkages to outside agencies for drug/alcohol programs, and medical treatment.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at enhancing and ensuring the health and safety of the

targeted population by providing immediate transitional housing and onsite supervision. This program creates a safe haven for the targeted population, thereby reducing the risk of them becoming victims of crime and developing general health related issues that result from not having appropriate shelter.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing, thereby decreasing the cost associated with providing emergency housing. Additionally, program participants, through the employment services provided under this contract, may become gainfully employed, thereby reducing their dependency on public assistance.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department and approved by the County Budget Office. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with DSS staff in order to swiftly address any impediments to the program's success.

The **Department is able to report that the vendor's Performance Measurement Indicators** reflect that the Vaughn Glanton Employment Residence program met its goal of housing eligible population referred by the Department. The facility accepted 100% of appropriate referrals during the 2012 contract period. As of 10/31/12, the program served 77 program participants and succeeded in securing permanent housing for 39 program participants. The average length of stay was 137 days. Also, 9 program participants secured employment.

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) (xiv).

Therefore, the County of Westchester is hereby requesting permission to enter into an agreement with Westhab, Inc. for the aforesaid purpose.

An appropriate resolution requesting the same is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services; be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with Westhab, Inc., to operate a shelter for employable single men at a facility known as the Vaughn Glanton Employment Residence located at 17 South Second Avenue, Mount Vernon, New York for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$1,039,301 to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this agreement is subject to County appropriation: and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any document necessary to implement this Resolution.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2013	101	22	8900	5860	-----	\$1,039,301

Budget Funding Year(s): 2013

Start Date: 1/1/13

End Date: 12/31/13

(must match resolution)

Funding Source

Tax Dollars: 71%

State Aid: 29%

\$1,039,301

Federal Aid: _____

(must match resolution)

Other: _____