

30509

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: November 20, 2012

SUBJECT: Resolution to Award to the Low Bidder
Contract No. **12-524**
Installation of Air Circulation Fans at the Terminal Building
Westchester County Airport
Towns of Harrison and North Castle and Village of Rye Brook, New York
Contractor: Foremost Electric Corporation
Amount: \$104,800.00
Subcontractor(s): Foremost Development, LLC

On September 12, 2012, three (3) bids were received and opened for Contract No. 12-524 for Installation of Air Circulation Fans at the Terminal Building, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

The bids were reviewed by the Department and it was determined that Foremost Electric Corporation submitted the low bid in the amount of \$104,800.00, and has proposed the utilization of the following subcontractor: Foremost Development, LLC (General Construction Work), 37 Old Albany Post Road, Ossining, New York 10562.

The low bidder has been investigated and it has been found that Foremost Electric Corporation:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget

The objective of this contract is to improve air circulation in the Terminal Building's lobby and departure lounge.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining proper air temperatures while providing an energy savings by reducing energy consumption, thus addressing the County Executive's priority area: Fiscal Responsibility (FR).

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

Payment for this entire contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

It is my recommendation that Contract No. 12-524 be awarded to Foremost Electric Corporation in the amount of \$104,800.00.

RESOLUTION

CONTRACT NO. 12-524

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 12-524 for Installation of Air Circulation Fans at the Terminal Building, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York be and is hereby awarded to the low bidder, Foremost Electric Corporation, 37 Old Albany Post Road, Ossining, New York 10562, in the amount of \$104,800.00; and be it further

RESOLVED, that the use of the following subcontractor also be approved: Foremost Development, LLC (General Construction Work), 37 Old Albany Post Road, Ossining, New York 10562; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	361	44	A083A02C	6210-99		\$104,800.00

Budget Funding Year(s) 2012 **Start Date:** December 27, 2012 **End Date:** August 26, 2014
(must match resolution)

Funding Source: **Tax Dollars** _____

Contractor Federal I.D. No./
Social Security No.: _____

State Aid _____

\$104,800.00
(must match resolution) **Federal Aid** _____

Vendor No.: _____

Other 100% Airport Special Revenue Fund

Encumbrance No.: _____