

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

30481

DATE: November 16, 2012

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with The Sharing Community, Inc. **1)** to operate a shelter for homeless single customers at a facility known as **Broadway Manor Residence**, located at 101 North Broadway, Yonkers, New York; and **2)** to operate an emergency overnight center at a facility known as the **Broadway Manor Emergency Overnight Center** also located at 101 North Broadway, Yonkers, New York for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$818,037 to be paid monthly pursuant to an approved budget and subject to appropriation

The County of Westchester requests authorization to enter into an agreement with The Sharing Community, Inc. **1)** to operate a shelter for homeless single customers at a facility known as **Broadway Manor Residence**, located at 101 North Broadway, Yonkers, New York; and **2)** to operate an emergency overnight center at a facility known as the **Broadway Manor Emergency Overnight Center** also located at 101 North Broadway, Yonkers, New York for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$818,037 to be paid monthly pursuant to an approved budget and subject to appropriation. There has been no change in the total cost of combining both services under one agreement for 2013.

The **public purpose** of the proposed agreement is to ensure the health and safety of eligible homeless single population of Westchester County. This is achieved by assisting homeless single customers to transition from homelessness to economic independence and self-sufficiency through the provision of immediate transitional shelter and supportive services.

The **goals and objectives** of the program are to provide transitional shelter to eligible homeless single customers. The Broadway Manor program also provides 24 hours on-site supervision, meals, counseling and supportive services to include assistance in finding permanent housing,

linkages to outside agencies for job training, drug/alcohol programs, medical treatment, education and life skills.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at enhancing and ensuring the health and safety of the targeted population by providing immediate transitional housing and onsite supervision. This program creates a safe haven for the targeted population, thereby reducing the risk of them becoming victims of crime and developing general health related issues that result from not having appropriate shelter.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing, thereby decreasing the cost associated with providing transitional housing. Additionally, through referrals to employment services, this population may secure gainful employment and become economically independent.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department and approved by the County Budget Office. The tracking and monitoring tools include the submission of monthly statistics and quarterly reports as well as direct contact with the Department's staff in order to swiftly address any impediments to the program's success.

The **Department is able to report that as part of the Performance Measurement Indicators**, the Sharing Community's Broadway Manor Residence provided transitional housing for 16 homeless single men and women during the period January 1, 2012 through September 30, 2012. During the same period, the Broadway Manor Emergency Overnight Center provided emergency shelter to 350 homeless single men and women. As of 9/30/12, nine percent (9%) of individuals who received transitional housing from the Broadway Manor Residence succeeded in securing permanent housing.

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) (xiv).

Accordingly, the County of Westchester is hereby requesting permission to enter into an agreement with The Sharing Community, Inc. for the above said purpose.

An appropriate resolution is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with The Sharing Community, Inc.: **1)** to operate a shelter for homeless single customers at a facility known as **Broadway Manor Residence**, located at 101 North Broadway, Yonkers, New York; and **2)** to operate an emergency overnight center at a facility known as the **Broadway Manor Emergency Overnight Center**, also located at 101 North Broadway, Yonkers, New York for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$818,037 to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this Contract is subject to County Appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute any document necessary to implement this Resolution.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2013	101	22	8900	5860	-----	\$818,037

Budget Funding Year(s): 2013
(must match resolution)

Start Date: 01/01/13

End Date: 12/31/13

Funding Source

Tax Dollars: 71%

State Aid: 29%

\$818,037
(must match resolution)

Federal Aid: _____

Other: _____