



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**30461**

**Date:** November 15, 2012

**To:** Honorable Members of the Board of Acquisition & Contract

**From:** Kevin M. McGuire  
Commissioner, Department of Social Services

**Re:** Authority is requested for the County of Westchester to enter into an Agreement with the Westchester Hispanic Coalition, Inc. for the provision of housing related and case management services for immigrants for the period January 1, 2012 to December 31, 2012 for an amount not to exceed \$70,000 pursuant to an approved budget and subject to appropriation

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Authority is requested for the County of Westchester to enter into an Agreement with the Westchester Hispanic Coalition, Inc. for the provision of housing related and case management services for immigrants for the period January 1, 2012 to December 31, 2012 for an amount not to exceed \$70,000 pursuant to an approved budget and subject to appropriation. The Westchester Hispanic Coalition provided services to Westchester County Department of Social Services but has been late in documenting it, hence the delay in submitting this resolution.

**The public purpose of the program under** this contract is to provide an entry into the service delivery system and a clearinghouse of services that increase the stability and self sufficiency of the Latino Community.

**The goals and objectives are as follows:**

- Increase the stability and self sufficiency of immigrant families by providing assistance in accessing services and benefits at the Department of Social Services, the Department of Labor and the Social Security Administration.

- Prevent families from being evicted by providing case management to stabilize families in current housing situations, assisting tenants and Section 8 clients with security deposits to help in relocations and movement from shelters to permanent housing and providing rental assistance to eligible clients
- Provide employment and citizenship services to eligible legal permanent residents.

The goals and objectives will be monitored through the Department of Social Services' Housing Office.

The contract is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xiv as most of the clients served under this program are people on public assistance or may end up going on public assistance were it not for the services provided hereunder.

Approval of the annexed resolution by your Honorable Board is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/13/2012 - JOMAR VIEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an Agreement with the Westchester Hispanic Coalition, Inc., for the provision of housing related and case management services for Latino immigrants for the period January 1, 2012 to December 31, 2012 for an amount not to exceed \$70,000 pursuant to an approved budget; and be it further

**RESOLVED**, that this contract is subject to County Appropriation; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The county shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED, that** the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	22	8900	5960	—	\$70,000

Budget Funding Year(s): 2012  
(must match resolution)

Start Date: 01/01/12 End Date: 12/31/12

Funding Source

**\$70,000**  
(must match resolution)

Tax Dollars: 41%  
State Aid: 30%  
Federal Aid: 29%  
Other:

APPROVED BOARD OF ACQUISITION & CONSTRUCTION - 12/13/2012 - ROMARY WEIRA, SECRETARY