

30154

DATE: October 31, 2012

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, MD
Commissioner of Health

RE: Authorization to enter into Contract with a Community-Based Facilitated Enrollment Agency and Three Individual Consultants: Child Care Council of Westchester, Inc., Hipolita Cabrera, Amber Wilson and Berta Pineyro, for the term 01/01/13 through 12/31/13, pursuant to approved budgets, for a total aggregate not-to-exceed amount of \$170,701, to be paid to each in accordance with approved budgets

The Westchester County Department of Health ("WCDH") seeks authorization to enter into contract with a Community-Based Facilitated Enrollment agency and three individual consultants: Child Care Council of Westchester, Inc., Hipolita Cabrera, Amber Wilson and Berta Pineyro, for the term 01/01/13 through 12/31/13, pursuant to approved budgets, for a total aggregate not-to-exceed amount of \$170,701, to be paid to each in accordance with approved budgets.

Since WCDH's subcontract with United Community Center of Westchester was mutually terminated in 2012, its portion of funding will be reallocated to the Child Care Council of Westchester, Inc., Amber Wilson and Hipolita Cabrera to restore facilitated enrollment capacity required under the grant described below.

These contracts are funded by the New York State Department of Health's ("NYSDOH") Community-Based Facilitated Enrollment grant through which the WCDH has received funding. The Facilitated Enrollment grant is a performance-based program designed to promote the public health and general welfare of eligible uninsured County residents by providing enrollment and re-enrollment services into NYS's public health insurance programs, specifically Child Health Plus, Family Health Plus and Medicaid. The NYSDOH has approved the above agency and consultants to provide these services.

The goal of the Facilitated Enrollment program is to provide access to public health insurance programs through subcontracts with culturally and linguistically sensitive and trained (deputized) community-based agencies and individual consultants that can assist children and adults within local Westchester communities. The use of individual consultants in addition to an agency provides a more robust outreach and enrollment strategy. Individual consultants enable the WCDH to target eligible but hard-to-reach and vulnerable populations while the agency provides direct access to a pool of eligible children and adults who are served by the agency, as well as through linkages with a much broader network of other social services agencies to reach the eligible uninsured.

The WCDH monitors agency and individual subcontractors' performance on a monthly basis through the number of public health insurance applications submitted and the level of accuracy. Subcontractors are expected to complete approximately 2,150 applications for public health insurance representing over 3,220 children and adults in 2013. Failure to comply with these standards may result in the initiation of a corrective action plan or termination of a contract.

These contracts are exempt under Section 3 (a) viii of the Westchester County Procurement Policy, as medical and health related services.

Approval of the attached resolution is respectfully requested.

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, BE IT HEREBY

RESOLVED, that the County of Westchester, acting by and through its Department of Health ("WCDH"), is authorized to enter into contract with a Community-Based Facilitated Enrollment agency and three individual consultants: Child Care Council of Westchester, Inc., Hipolita Cabrera, Amber Wilson and Berta Pineyro, for the term from 01/01/13 through 12/31/13, pursuant to approved budgets, for a total aggregate not-to-exceed amount of \$170,701; and, be it further

RESOLVED, that the total aggregate not-to-exceed amount of \$170,701 is to be distributed among the following one (1) agency and three (3) individual consultants in the manner set forth below and to be paid to each according to approved budgets:

<u>Name</u>	<u>Amount Not-to-Exceed</u>
Child Care Council of Westchester, Inc. (Agency)	\$ 82,000
Hipolita Cabrera (Consultant)	\$ 41,601
Amber Wilson (Consultant)	\$ 3,840
Berta Pineyro (Consultant)	<u>\$ 43,260</u>
Total	\$ 170,701;

and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this Resolution in the manner prescribed by law.

Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	27	364N	4380	T364	\$170,701
Budget Funding Year(s) (must match resolution) <u>2013</u> Start Date <u>01/01/13</u> End Date <u>12/31/13</u>						
Funding Source	Tax Dollars	_____				
	State Aid	_____				
\$170,701	Federal Aid	_____				
(must match resolution)	Other	<u>NYSDOH pass thru</u>				